



LifeSkills content guide

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LifeSkills and the curriculum

Overview

This guide provides a link between the curriculum of each of the four nations (England, Wales, Scotland and Northern Ireland) and LifeSkills content which can support you. The Wales section includes links to both the old and new 2021 curriculum. Best practice guidance from the PSHE Association on how to deliver the lessons safely and effectively can be found in the [appendix](#).

How to use this guide

This interactive PDF allows you to search for content according to your delivery needs. Simply click on your nation, the relevant student age group and curriculum requirement, and you will be taken directly to LifeSkills lessons, interactive tools, films and more.

Supporting students with moderate learning difficulties

LifeSkills lessons and resources that have been developed for young people aged 14+ with moderate learning difficulties can be found at: barclayslifeskills.com/SENDadapted. This guide uses the 'SEND adapted' icon to indicate these lessons, and you can filter on the main lesson page by selecting the 'SEND/ALN' button.

Helping young people move forward after care

As a signatory to the Care Leaver Covenant, LifeSkills has adapted a suite of financial education resources for young people leaving care. Explore these by visiting barclayslifeskills.com/educators/lessons and clicking the 'Care leavers' filter. This guide uses the 'Care leaver adapted' icon to indicate these lessons.

Supporting the remote learning environment

A range of lessons have been adapted to include practical, interactive worksheets for students to use outside of the classroom, and a set of online lesson films which are perfect for remote delivery. Discover remote learning activities here: barclayslifeskills.com/educators/support/remote-learning.

Supporting your careers strategy

Information on how LifeSkills supports careers and skills strategies for each of the four nations can be found in this guide or on this page barclayslifeskills.com/educators/support/supporting-careers-across-nations.




Helping adult learners thrive in their work life

Working with adults who need support to improve their employment situation or financial capability? Explore our resources for use with adult learners, including practical tools designed for charities, the public sector and more: barclayslifeskills.com/educators/adult-learning.

Working with older students

You can find content for young people aged 19+ by visiting barclayslifeskills.com/educators/lessons and selecting the 19-25 age range.

The symbols shown in the key below indicate which resources are quick-fire, SEND and care leaver lessons.

- Key:**
-  Quick-fire activity
 -  SEND adapted
 -  Care leaver adapted

Contents

England



Scotland



Wales



Northern Ireland





LifeSkills and the curriculum – England

Overview

This guide showcases how LifeSkills can help support your curriculum objectives. It maps the programme's resources to the curricula for Citizenship, English, Computing and Maths, and to the non-statutory Programme of study for Personal, Social, Health and Economic (PSHE) education.

Supporting students with SEND

Further details about LifeSkills lessons and resources that have been developed for young people aged 14+ with Special Educational Needs and Disabilities (SEND) can be found at: barclayslifeskills.com/SENDadapted. This guide uses the 'SEND adapted' icon to indicate which lessons have a version available for students with additional learning needs, and you can filter on the main lesson page by selecting the 'SEND/ALN' button.

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Supporting your careers strategy

Information on how LifeSkills can support careers and skills strategies for educators in England, in alignment with the national curriculum and Gatsby Benchmarks, can be found here: barclayslifeskills.com/educators/supporting-careers-across-nations-england.




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PSHE	
7-11	
11-14	
14-16	
16-19	

Content is based on the PSHE Association's [Programme of Study for PSHE education \(key stages 1-5\)](#). You can find safe teaching and learning guidance for using these resources [here](#). This should be read before delivering any of the lesson plans.

Citizenship	
11-14	
14-16	

English	
7-11	
11-14	
14-16	

Computing	
11-14	
14-16	

Maths	
7-11	
11-14	
14-16	



Pupils should have the opportunity to:

- ✓ Recognise how actions and behaviours can have a negative effect on mental health and wellbeing, and develop ways to manage this
- ✓ Identify and discuss feelings around money
- ✓ Identify their individuality and personal strengths, skills and qualities, and these contribute to a sense of self-worth
- ✓ Consider ways to manage setbacks/perceived failures

Lessons		Interactive tools	Films and audio	Young person content
Adaptability	Aiming high (proactivity)		Green jobs animation (7-11)	
Creativity	Leadership			
Listening and speaking (communication)	Problem solving			
Staying positive (resilience)	Confidence and wellbeing			
Strengths, goals and aspirations	Gaming behaviours and spending money			
Green jobs animation (7-11)	Exploring careers and workplace skills			



Pupils should have the opportunity to:




- ✓ Learn about the different ways to pay for things and the choices people have about this
- ✓ Recognise that people have different attitudes towards saving and spending money
- ✓ Recognise what influences people's decisions
- ✓ Learn about what makes something 'good value for money'

Lessons		Interactive tools	Films and audio	Young person content
Samir's birthday budget challenge	Safe and sensible spending	Needs and wants	Banking and budgeting basics	
Banking and budgeting basics	Making the most of money		Making the most of money	
Payments: Past, present and future	Transition toolkit			
Adaptability	Aiming high (proactivity)			
Creativity	Leadership			
Listening and speaking (communication)	Problem solving			
Staying positive (resilience)	Being enterprising			
Strengths, goals and aspirations	Gaming behaviours and spending money			



Pupils should have the opportunity to recognise how these affect confidence and self-esteem:

- ✓ Personal strengths
- ✓ Personal qualities, attitudes, skills and achievements

Lessons			Interactive tools	Films and audio	Young person content
Self confidence		Building confidence and assertiveness	Wheel of strengths	How to show confident body language	Build my confidence and be more assertive
Exploring personal strengths		Understanding behaviours for work	Needs and wants	The stress bucket challenge	Develop my mindset and skills for work
The importance of challenge		Demonstrating your skills	The dictionary of skills	Taking the pressure off: Luke's story	
Aiming high (proactivity)		Leadership		Transferable skills	
Adaptability		Staying positive (resilience)			
Growth mindset toolkit		Transition toolkit			
Budgeting when gaming					



Pupils should have the opportunity to learn:









- ✓ Qualities and behaviours that exist within positive relationships
- ✓ Team working skills
- ✓ Communication skills
- ✓ Responsible use of information communication technology
- ✓ Ways to promote inclusion and diversity, and challenge discrimination

[illegible]



Pupils should have the opportunity to learn:

- ✓ Skills needed to set challenging goals
- ✓ How to identify their strengths and skills when applying and interviewing for future roles and opportunities
- ✓ About different types of work
- ✓ About different career pathways
- ✓ About the benefits of being enterprising in all aspects of life
- ✓ The importance of protecting their own and others' reputations
- ✓ To assess and manage risk in relation to financial decisions
- ✓ About diversity and inclusion in the workplace
- ✓ About discrimination in the workplace and how to challenge it

Lessons		Interactive tools	Films and audio	Young person content
Strategies for improving your skills  	Aiming high (proactivity)	Wheel of strengths	Develop your skills and discover new ones	Choose my next step
Recognising and building personal skills 	Leadership	The dictionary of skills	Is your social media profile employer-ready?	Develop my mindset and skills for work
Putting enterprise skills into action	Adaptability	Needs and wants	Racial equality film and activity	Succeed in the workplace
Making the most of virtual work experience	Creativity	Top tips for your LinkedIn profile	Diversity and inclusion: audio case studies	How the world of work is changing
Demonstrating your skills 	Skills knock-out 	Make it through the month	What is phishing and online fraud?	Use my online presence to get ahead
The journey to your career 	Exploring job sectors and preparing for work	Advice map	8 ways to stay safe online	Get to grips with money and fraud
Exploring personal strengths 	Let's talk careers 	Job quiz	Get inspired to become enterprising	
Setting goals	Transition toolkit	Virtual work experience	Careers in finance	
Building a positive online reputation	Budgeting when gaming	34 ways to save	Discover skills for jobs in finance	
Your guide to the green jobs of the future	Green jobs animation (11-16)	Job board	Recognising and building personal skills	
		Your enterprise journey	Enterprise skills	
			Green jobs animation (11-16)	



Pupils should be taught to recognise the extent to which their self-confidence is affected by external judgements.

Pupils should be taught to recognise when their actions and/or behaviours impact negatively on their mental health, and how to change this.

[illegible]



Pupils should have the opportunity to learn:

- ✓ Strategies to manage emotions and feelings
- ✓ About ways to promote inclusion and diversity, and challenge discrimination

[illegible]



Pupils should have the opportunity to:





- ✓ Evaluate personal strengths, development areas
- ✓ Learn how strengths, interests, skills and qualities relate to employability
- ✓ Learn about information, advice and guidance available
- ✓ Develop study and employability skills
- ✓ Learn about opportunities including education, training and employment
- ✓ Research and take advantage of work experience opportunities
- ✓ Learn about attitudes and values in relation to work and enterprise
- ✓ Develop their career identity
- ✓ Recognise and manage influences on financial decisions
- ✓ Be critical consumer of goods and services
- ✓ Learn about inclusivity and diversity in the workplace
- ✓ Learn about discrimination in the workplace and how to challenge it

Lessons		Interactive tools	Films and audio	Young person content
Strategies for improving your skills SEND 5	Exploring personal strengths SEND	Wheel of strengths	Advantages of using your networking skills	Choose my next step
The journey to your career SEND	Understanding and managing debt	Virtual work experience	Green jobs animation (11-16)	Develop my mindset and skills for work
Recognising and building personal skills SEND	Setting goals	Know your money terms	Fraud and scams	Succeed in the workplace
Putting enterprise skills into action	Financial risk and security	Money personality quiz	What is phishing and online fraud?	Get to grips with money and fraud
Making the most of virtual work experience	Let's talk careers 5	34 ways to save	Diversity and inclusion: audio case studies	Gain experience and build my network
Practise managing workplace challenges	Building a positive online reputation	Make it through the month	Racial equality film and activity	How the world of work is changing
CV skills lesson one: writing a successful CV	CV skills lesson two: Fine-tuning your CV	Needs and wants	8 ways to stay safe online	Help applying for jobs
Social action toolkit	Maths in everyday life	Advice map	Transferable skills	
Interview skills SEND	Digital payments	Job board	What is a CV?	
Personality match 5	Networking skills SEND	Job quiz	Tailoring your CV	
Green jobs animation (11-16)	The online career network 5	Practice online assessments	Get inspired to become enterprising	
Negotiating and persuading	Growth mindset toolkit	Assessment centre days: what to expect	Recognising and building personal skills	
Aiming high (proactivity)	Leadership	Different types of interview and assessment	Enterprise skills	
Adaptability	Staying positive (resilience)	Bank account comparison	Careers in finance	
		Personal values quiz	Discover skills for jobs in finance	
		Your enterprise journey	The stress bucket challenge	



Pupils should have the opportunity to reinforce learning to be able to:

- ✓ Manage being 'new' in 'new places'; fitting in, making friends
- ✓ Manage online safety in all forms; protecting privacy, 'online presence' and positive personal reputation
- ✓ Recognise signs of change in mental health and wellbeing and develop ways to build and maintain positive mental health

Lessons		Interactive tools	Films and audio	Young person content
Online reputation in the workplace	Identifying workplace behaviours and values 	Top tips for your LinkedIn profile	Is your social media profile employer-ready?	Use my online presence to get ahead
Workplace challenge 	Wellbeing toolkit	Personal values quiz	Taking the pressure off: Luke's story	How to manage your digital footprint
Building confidence and assertiveness	Leadership		8 ways to stay safe online	
Adaptability	Staying positive (resilience)		What is phishing and online fraud?	
Financial risks 	Financial fraud, scams and identity theft 		The stress bucket challenge	
Practise managing workplace challenges	Growth mindset toolkit			
Staying in control of money when gambling				



Pupils should have the opportunity to:












- ✓ Reinforce learning to be able to recognise and use language and strategies to manage pressure
- ✓ To promote diversity and inclusion, and to challenge prejudice and discrimination

[illegible]



Pupils should have the opportunity to reinforce learning to be able to:

- ✓ Be a 'critical consumer' of online information in all forms
- ✓ Set and maintain clear boundaries around their personal privacy and protect personal reputation
- ✓ Understand the process of renting items and accommodation
- ✓ Plan their budget, especially when living away from home
- ✓ Understand and manage taxation and national insurance
- ✓ Understand savings options; where to save, when to save and why
- ✓ Understand and manage debt
- ✓ Understand pensions and their importance
- ✓ Match career to personal interests, attributes and skills
- ✓ Be enterprising in life and work
- ✓ Apply for future roles and 'market' themselves
- ✓ Understand inclusion and diversity in the workplace
- ✓ Challenge discrimination in the workplace

Lessons		Interactive tools	Films and audio	Young person content
Online reputation in the workplace	Exploring job sectors and preparing for work	34 ways to save	Is your social media profile employer-ready?	Choose my next step
Communication and digital skills at work	Putting enterprise skills into action	Make it through the month	5 steps to the perfect interview	Get to grips with money and fraud
Interview success	Managing money and budgeting	Top tips for your LinkedIn profile	Why salary isn't everything	Use my online presence to get ahead
Finances and the world of work	Recognising skills for success in the workplace	Virtual interview practice	Getting the most out of independent living	Prepare for an interview
Planning your finances for the future	Staying in control of money when gambling	CV builder	Diversity and inclusion: audio case studies	Help applying for jobs
Steps to starting a business	Financial survival skills	How to write a cracking cover letter	What is a CV?	Develop my enterprise and business skills
Tailoring your CV and using networks	Personality match 	Personal values quiz	Tailoring your CV	Your guide to the green jobs of the future
Aiming high (proactivity)	Leadership	Your enterprise journey	8 ways to stay safe online	
Adaptability	Salaries and payslips 		Get inspired to become enterprising	
University finances 	Self-employment 		Careers in finance	
Introducing insurance 	Budgeting and planning for the future 		Discover skills for jobs in finance	
Paying rent, bills and other expenses 	Ways to save money 		Enterprise skills	
Borrowing money 	Choosing and managing your bank accounts 			
Credit scores and debt 	Social action toolkit			



Pupils should have the opportunity to:

- ✓ Learn about functions and uses of money, the importance and practice of budgeting and managing risk
- ✓ The diversity of identities in the UK and the need for mutual respect and understanding
- ✓ Ways in which citizens can contribute to the improvement of their community

[illegible]



Pupils should have the opportunity to learn about income and expenditure, credit and debt, insurance, savings and pensions, financial products and services and how public money is raised and spent.

Lessons		Interactive tools	Films and audio	Young person content
Understanding and managing debt	Financial risk and security	Bank account comparison	Why salary isn't everything	Get to grips with money and fraud
Digital payments			Fraud and scams	
			What is phishing and online fraud?	
			Get inspired to become enterprising	
			Careers in finance	
			Discover skills for jobs in finance	



Pupils should be taught to:

- ✓ Retrieve, record and present information from non-fiction
- ✓ Explain and discuss their understanding of what they have read
- ✓ Provide reasoned justifications for their views

[illegible]



Pupils should be taught to:

- ✔ Plan, draft, edit and evaluate, and proof read

[illegible]



Pupils should have the opportunity to:

- ✓ Develop and practise speaking and listening skills that are appropriate for the world of work

[illegible]



Pupils should be taught to:

- ✓ Write effectively for a range of purposes and audiences
- ✓ Plan, draft, edit and proof-read

[illegible]



Pupils should be taught to speak confidently and effectively, through:

- ✓ Using Standard English in formal and informal contexts
- ✓ Giving speeches and presentations, expressing ideas
- ✓ Participating in debates and structured discussions

[illegible]



Pupils should be taught to:

- ✓ Write effectively
- ✓ Revise, edit and proof-read

[illegible]



Pupils should be taught to speak confidently, audibly and effectively.

[illegible]



Pupils should be taught to understand ways to use technology safely and responsibly.

[illegible]



Pupils should be taught to understand how changes in technology affect safety.

[illegible]



As part of the statutory mathematics curriculum, pupils are expected to apply their mathematical knowledge wherever relevant in other subjects and in financial contexts. If you're looking to incorporate financial education into your mathematics lessons, you can find direct links to resources for ages 7-11 [here](#).

[illegible]



As part of the statutory mathematics curriculum, students are expected to apply their mathematical knowledge wherever relevant in other subjects and in financial contexts.

[illegible]



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[illegible]



The PSHE Association, the national body for PSHE education, provides guidance on creating a safe learning environment. Below is a summary of key steps to take when delivering LifeSkills lessons, and you can visit pshe-association.org.uk for further advice.

Establishing a safe learning environment for all students

Talking about skills and employability can be a sensitive topic for young people. They may be worried about their job prospects and/or financial or employability insecurity which may cause them stress and anxiety. It is therefore important to establish a safe learning environment, whilst being aware of any particularly vulnerable individuals in your LifeSkills sessions. Of course, it's also important to remember to phrase discussions in a way that doesn't purely focus on the concerns of finding a job, and gives students a positive view of employability and their future prospects. The below guidance can be used to help ensure that safe boundaries are set when using the LifeSkills resources.

Establishing ground rules:

- Ground rules will be most effective when students can explain their purpose and express them in their own words, so make sure you allow time for students to discuss, practice and share ideas. This will help them to apply newly learnt skills and strategies in their own lives
- Ensure you establish ground rules that reflect the school's wider policies on safeguarding and that you are always working within these guidelines
- Be clear that, for safeguarding reasons, there are some things you can't keep confidential and remind students of the safeguarding protocols that operate in school

- Examples of ground rules include:
 - Openness – encourage students to feel able to talk openly and honestly, but that the session will not draw directly on their private lives or put them on the spot
 - Keep the conversation in the room – ensure students understand that what is discussed stays within the classroom
 - Non-judgmental approach – make students aware that whilst they may disagree with another's opinion, no one will judge or make fun of anybody in the class
 - Right to pass – whilst contribution is important, make it clear that students don't have to answer a question or participate in an activity if they don't want to
 - Make no assumptions – explain that no assumptions will be made about people's values, attitudes, behaviours, life experiences or feelings

Tips for supporting students during lessons:

- Use distancing techniques by broaching topics objectively rather than asking young people to imagine themselves in situations they may find emotionally challenging (e.g. young people from low-income backgrounds may not want to talk about their financial situation in a money-based lesson). This can take the form of using techniques where students are invited to consider a situation or dilemma from the viewpoint of a 'character' to avoid students talking about their own experiences

LifeSkills resources often utilise case studies, which make it easier to discuss a specific situation without focusing on direct student experience.

- Invite students to write down any questions they have anonymously at any time during the lesson. Collect them in using an anonymous question box or envelope, which can be accessible both in and after the lesson. To ensure that students do not feel self-conscious about being seen to writing a question, you could ask all students to write something: either a question or 'no question'. If taking anonymous questions during the lesson you may wish to set aside some time at the end of each lesson to do this

Vulnerable students:

- Ensure you have identified any particular personal issues that students may have before starting a session
- Make sure you are aware of any experiences of individual students that may make them sensitive or vulnerable in the context of particular topics (In some cases it might be helpful to share the lesson content beforehand with these students so that they are familiar with the content and could suggest possible adaptations that they would find helpful)
- Familiarise yourself with your school's safeguarding policy beforehand and share details of the lesson in advance with relevant pastoral or wellbeing staff
- Consider any changes in seating plans/group work/pair work which may need to be made to enable vulnerable students to engage more effectively
- Remind students of pastoral support within school; you may also want to signpost towards supporting resources e.g.
 - [mind.org.uk](https://www.mind.org.uk)
 - [samaritans.org](https://www.samaritans.org)
 - [findyourcreditunion.co.uk](https://www.findyourcreditunion.co.uk)
 - [moneyhelper.org.uk](https://www.moneyhelper.org.uk)
 - [young-enterprise.org.uk](https://www.young-enterprise.org.uk)
- Make it clear that you are available at the end of the lesson for anyone who wishes to talk further



LifeSkills and the curriculum – Scotland

Overview

This guide showcases how LifeSkills can help to support your curriculum objectives. It maps the programme's resources to the key themes of the curriculum: health and wellbeing, literacy and numeracy across levels 3 and 4. In addition, it also considers areas that are not the 'responsibility of all' but are significant in shaping the curriculum and have some overlap with the three curriculum themes: The Career Education Standard, Digital Literacy and the Work Placement Standard.

Supporting students with additional support needs

Further details about LifeSkills lessons and resources that have been adapted for young people aged 14+ with Additional Support Needs (ASN) can be found at: barclayslifeskills.com/ASNadapted. This guide uses the 'SEND adapted' icon to indicate which lessons have a version available for students with additional support needs.

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Key:

-  Quick-fire activity
-  ASN adapted
-  Care leaver adapted

Health and wellbeing	Literacy	Numeracy	Career management skills
2nd level 	2nd level 	2nd level 	2nd level 
3rd level 	3rd level 	3rd level 	
4th level 	4th level 	4th level 	



I can expect my learning environment to support me to:

- ✓ Develop my self-awareness, self-worth and respect for others
- ✓ Meet challenges, manage change and build relationships
- ✓ Experience personal achievement and build my resilience and confidence
- ✓ Understand my physical, mental and spiritual wellbeing and social skills
- ✓ Participate in a wide range of activities which promote a healthy lifestyle
- ✓ Understand that adults in my school community have a responsibility to look after me, listen to my concerns and involve others where necessary
- ✓ Learn about where to find help and resources to inform choices
- ✓ Assess and manage risk and understand the impact of risk-taking behaviour
- ✓ Reflect on my strengths and skills to make informed choices when planning my next steps

Experiences and outcomes

- ✓ HWB 2-11a: I make full use of and value the opportunities I am given to improve and manage my learning and, in turn, I can help to encourage learning and confidence in others
- ✓ HWB 2-14a: I value the opportunities I am given to make friends and be part of a group in a range of situations
- ✓ HWB 2-19a: Opportunities to carry out different activities and roles in a variety of settings have enabled me to identify my achievements, skills and areas for development. This will help me to prepare for the next stage in my life and learning
- ✓ HWB 2-20a: I am investigating different careers/occupations, ways of working, and learning and training paths. I am gaining experience that helps me recognise the relevance of my learning, skills and interests to my future life.

Lessons		Interactive tools	Films and audio	Young person content
Samir's birthday budget challenge	Safe and sensible spending	Needs and wants	Banking and budgeting basics	
Banking and budgeting basics	Making the most of money		Making the most of money	
Payments: Past, present and future	Transition toolkit			
Adaptability	Aiming high (proactivity)			
Creativity	Leadership			
Listening and speaking (communication)	Problem solving			
Staying positive (resilience)	Being enterprising			
Strengths, goals and aspirations	Gaming behaviours and spending money			
Maths in everyday life	Confidence and wellbeing			



Pupils should have the opportunity to experience opportunities which are designed to raise their awareness of future choices but also raise their expectations and aspirations.

Experiences and outcomes






- ✓ HWB 2-19a: Opportunities to carry out different activities and roles in a variety of settings have enabled me to identify my achievements, skills and areas for development. This will help me to prepare for the next stage in my life and learning
- ✓ HWB 2-20a: I am investigating different careers / occupations, ways of working, and learning and training paths. I am gaining experience that helps me recognise the relevance of my learning, skills and interests to my future life.

Lessons		Interactive tools	Films and audio	Young person content
Samir's birthday budget challenge	Safe and sensible spending	Needs and wants	Banking and budgeting basics	
Banking and budgeting basics	Making the most of money		Making the most of money	
Payments: Past, present and future	Aiming high (proactivity)			
Adaptability	Leadership			
Creativity	Problem solving			
Listening and speaking (communication)	Being enterprising			
Strengths, goals and aspirations	Maths in everyday life			
Using numbers in hobbies and sports				



Experiences and outcomes (responsibility of all)

- ✓ To develop my self-awareness, self-worth and respect for others
- ✓ To meet challenges, manage change and build relationships
- ✓ Experience personal achievement and build resilience and confidence
- ✓ Understand and develop my physical, mental and spiritual wellbeing, and social skills
- ✓ Learn where to find help and resources to inform choices
- ✓ Reflect on own strengths and skills to help make informed choices when planning next steps
- ✓ Assess and manage risk and understand the impact of risk-taking behaviour
- ✓ Acknowledge diversity and understand that it is everyone's responsibility to challenge discrimination

Lessons		Interactive tools	Films and audio	Young person content		
Self confidence		The importance of challenge		Wheel of strengths	Sophie takes the communication challenge	Build my confidence and be more assertive
Workplace challenge		Social action toolkit		Job board	Advantages of using your networking skills	Choose my next step
Aiming high (proactivity)		Leadership		Advice map	How to show confident body language	Insight into how the world of work is changing
Adaptability		Listening and speaking (communication)		Dictionary of skills	Clear communication	
Let's talk careers		Skills knock out			Slow it down	
Exploring job sectors and preparing for work		Wellbeing toolkit			Diversity and inclusion: audio case studies	
Growth mindset toolkit		Transition toolkit			Get inspired to become enterprising	
Gaming behaviours and spending money		Green jobs animation (7-11)			The stress bucket challenge	
Your guide to the green jobs of the future					Green jobs animation (7-11)	













Experiences and outcomes

HWB 3-19a (responsibility of all)

- ✓ Developing the skills and attributes which I will need for learning, life and work
- ✓ Gaining understanding of the relevance of my current learning to future opportunities
- ✓ Helping me to make informed choices about my life and learning

HWB 2-20a/3-20a/4-20a (not responsibility of all)








- ✓ Investigating different careers/occupations, ways of working, and learning and training paths
- ✓ Gaining experience that helps me recognise the relevance of my learning, skills and interests to my future

Lessons		Interactive tools	Films and audio	Young person content
Recognising and building personal skills 	Exploring personal strengths 	Advice map	Sophie takes the communication challenge	Choose my next step
Problem solving	The journey to your career 	Job board	Develop your skills and discover new ones	Develop my mindset and skills for work
Putting enterprise skills into action	Making the most of virtual work experience	Virtual interview practice	Social action stories	Succeed in the workplace
Setting goals	Innovation and idea generation 	Practice online assessments	Diversity and inclusion: audio case studies	Insight into how the world of work is changing
Understanding behaviours for work 	Demonstrating your skills 	How to write a cracking cover letter	Exploring job sectors and preparing for work	
Personality match 	Workplace challenge 	Different types of interview and assessments	Get inspired to become enterprising	
Negotiating and persuading	Social action toolkit	CV builder	Transferable skills	
Aiming high (proactivity)	Leadership	CV tips	Careers in finance	
Creativity	Transition toolkit	Top tips for your LinkedIn profile	Discover skills for jobs in finance	
Let's talk careers 	Skills knock out 	Virtual work experience	Recognising and building personal skills	
Money skills lesson one: Understanding and managing debt	Money skills lesson three: Financial risk and security	Your enterprise journey	Enterprise skills	
Staying positive (resilience)	Wellbeing toolkit			
Growth mindset toolkit	Gaming behaviours and spending money			



Experiences and outcomes (responsibility of all)

- ✓ Develop my self-awareness
- ✓ Meet challenges, manage change and build relationships
- ✓ Experience personal achievement and build my resilience and confidence
- ✓ Understand and develop my social skills
- ✓ Learn about where to find help and resources to inform choices
- ✓ Reflect on my strengths and skills to help me make informed choices when planning my next steps

Lessons		Interactive tools	Films and audio	Young person content
Exploring personal strengths		Aiming high (proactivity)	Sophie takes the communication challenge	Build my confidence and be more assertive
Problem solving		Self confidence		Choose my next step
Building confidence and assertiveness		Networking skills		Gain experience and build my network
The importance of challenge		Workplace challenge		Insight into how the world of work is changing
The online career network		Social action toolkit		
Leadership		Adaptability		
Staying positive (resilience)		Wellbeing toolkit		
Practise managing workplace challenges		Let's talk careers		
Skills knock out		Recognising and building personal skills		
Growth mindset toolkit		Exploring job sectors and preparing for work		
Gaming behaviours and spending money				



Experiences and outcomes

HWB 4-19a (responsibility of all)

- ✓ Based on my interests, skills and preferences, I am supported to make suitable, realistic choices, set manageable goals and plan for my further transitions
- ✓ Recognise that each individual has a unique blend of abilities and needs

HWB 2-20-a/3-20a/4-20a (not responsibility of all)

- ✓ Investigating different careers/occupations, ways of working, and learning and training paths
- ✓ Gaining experience that helps me recognise the relevance of my learning, skills and interests to my future

Lessons		Interactive tools	Films and audio	Young person content
Wellbeing toolkit	Setting goals	Wheel of strengths	Develop your skills and discover new ones	Choose my next step
Big data: Big what?	Recognising skills for success in the workplace	Job board	What is social action?	Develop my mindset and skills for work
Exploring personal strengths SEND	Making the most of virtual work experience	The career journey	Social action stories	Succeed in the workplace
Putting enterprise skills into action	The journey to your career SEND	Virtual interview practice	Get inspired to become enterprising	Insight into how the world of work is changing
Innovation and idea generation SEND	Negotiating and persuading	Virtual work experience	The stress bucket challenge	Develop my enterprise and business skills
Understanding behaviours for work SEND	Steps to starting a business	Personal values quiz	Enterprise skills	
Demonstrating your skills 5	Personality match 5	Your enterprise journey		
Social action toolkit	Growth mindset toolkit			
Aiming high (proactivity)	Leadership			
Creativity	Staying positive (resilience)			
Understanding and managing debt	Financial risk and security			
Gaming behaviours and spending money				



Experiences and outcomes

- ✓ LIT 2-02a: When I engage with others, I can respond in ways appropriate to my role, show that I value others' contributions and use these to build on my thinking
- ✓ LIT 2-04a: As I listen or watch, I can identify and discuss the purpose, main ideas and supporting detail contained within the text, and use this information for different purposes
- ✓ LIT 2-05a: As I listen or watch, I can make notes, organise these to understand ideas information and create new texts, using my own words, as appropriate
- ✓ LIT 2-06a: I can select ideas and relevant information, organise these in an appropriate way for my purpose and use suitable vocabulary for my audience
- ✓ LIT 2-07a: I can show my understanding of what I listen to, or watch, by responding to literal, inferential, evaluative and other types of questions, and by asking different questions of my own
- ✓ LIT 2-08a: To help me develop an informed view, I can distinguish fact from opinion, and I am learning to recognise when my sources try to influence me and how useful these are
- ✓ LIT 2-09a: When listening and talking with others for different purposes, I can:
 - share information, experiences and opinions
 - explain processes and ideas
 - identify issues raised and summarise main points or findings
 - clarify points by asking questions or by asking others to say more
- ✓ LIT 2-10a: I am developing confidence when engaging with others within, and beyond, my place of learning. I can communicate in a clear, expressive way and I am learning to select and organise resources independently

Lessons		Interactive tools	Films and audio	Young person content
Samir's birthday budget challenge	Safe and sensible spending	Needs and wants	Banking and budgeting basics	
Banking and budgeting basics	Making the most of money		Making the most of money	
Payments: Past, present and future	Transition toolkit			
Listening and speaking (communication)				



Experiences and outcomes

- ✓ LIT 2-20a: I enjoy creating texts of my choice and regularly select subject, purpose, format and resources to suit the needs of my audience
- ✓ LIT 2-21a: I can spell most of the words I need to communicate using spelling rules, specialist vocabulary, self-correction techniques and a range of resources
- ✓ LIT 2-22a: In both short and extended tasks, I can use appropriate punctuation, vary my sentence structure and divide my work into paragraphs, in a way that makes sense to my reader
- ✓ LIT 2-23a: Throughout the writing process, I can check that my writing makes sense and meets its purpose
- ✓ LIT 2-24a: I consider the impact that layout and presentation will have and can combine lettering, graphics and other features to engage my reader

[illegible]



Experiences and outcomes (responsibility of all)

Tools for listening and talking

- ✓ LIT 3-02a: When I engage with others, I can make a relevant contribution, encourage others to contribute and acknowledge that they have the right to hold a different opinion
- ✓ I can respond in ways appropriate to my role and use contributions to reflect on, clarify and adapt thinking

Understanding, analysing and evaluating

- ✓ LIT 3-07a: I can show my understanding of what I listen to or watch by commenting, with evidence, on the content and form of short and extended texts

Creating texts

- ✓ LIT 3-09a: when listening and talking with others for different purposes, I can: communicate information, ideas or opinions – explain processes, concepts or ideas – identify issues raised, summarise findings or draw conclusions
- ✓ LIT 3-10a: I am developing confidence when engaging with others within and beyond my place of learning. I can communicate in a clear, expressive way and I am learning to select and organize resources independently

Lessons		Interactive tools	Films and audio	Young person content
Setting goals	Self confidence SEND		Sophie takes the communication challenge	Build my confidence and be more assertive
Understanding behaviours for work SEND	Negotiating and persuading		Clear communication	Develop my mindset and skills for work
Adaptability	Creativity		How to show confident body language	Prepare for an interview
Listening and speaking (communication)	Exploring personal strengths for employment		Slow it down	
Interview skills	Networking skills			
Recognising and building personal skills	The journey to your career			
Practise managing workplace challenges				



Experiences and outcomes (responsibility of all)

Writing: tools for writing

- ✓ LIT 3-22a: I can punctuate and structure different types of sentence with sufficient accuracy, and arrange these to make meaning clear, showing straightforward relationships between paragraphs
- ✓ LIT 3-23a: Throughout the writing process, I can review and edit my writing to ensure it meets its purpose and communicates meaning at first reading
- ✓ LIT 3-24a: I can consider the impact that layout and presentation will have on my reader, selecting and using a variety of features

Organising and using information

- ✓ LIT 3-26a: By considering the type of text I am creating:
I can independently select ideas and relevant information for different purposes, and organise essential information or ideas and any supporting detail in a logical order
- ✓ I can use suitable vocabulary to communicate effectively with my audience

Lessons		Interactive tools	Films and audio	Young person content
Communicating digitally in the world of work	Creativity	CV builder	What is a CV?	Help applying for jobs
CV skills lesson one: writing a successful CV	CV Skills lesson two: Fine tuning your CV to stand out to employers	CV tips	Tailoring your CV	
Networking skills	Putting enterprise skills into action	Interview skills		
Practise managing workplace challenges	Interview skills			



Experiences and outcomes (responsibility of all)

Tools for listening and talking

- ✓ LIT 4-02a: When I engage with others, I can make a relevant contribution, ensure that everyone has an opportunity to contribute and encourage them to take account of others' points of view or alternative solutions
- ✓ I can respond in ways appropriate to my role, exploring and expanding on contributions to reflect on, clarify and adapt thinking

Understanding, analysing and evaluating

- ✓ LIT 4-07a: I can show my understanding of what I listen to or watch by giving detailed, evaluative comments, with evidence, on the content and form of short and extended texts

Creating texts

- ✓ LIT 4-09a: When listening and talking with others for different purposes: I can communicate detailed information, ideas or opinions – explain processes, concepts or ideas with some relevant supporting detail – sum up ideas, issues, findings or conclusions
- ✓ LIT 4-10a: I can communicate in a clear, expressive manner when engaging with others within and beyond my place of learning, and independently select and organise appropriate resources as required

Lessons		Interactive tools	Films and audio	Young person content
Setting goals	Online reputation in the workplace	Virtual interview practice	Sophie takes the communication challenge	Build my confidence and be more assertive
Building a positive online reputation	Communication and digital skills at work		Advantages of using your networking skills	Develop my mindset and skills for work
Tailoring your CV and using networks	Self confidence SEND		5 steps to the perfect interview	Prepare for an interview
Identifying workplace behaviours and values SEND	Interview skills SEND		How to show confident body language	
Interview success	Negotiating and persuading		Slow it down	
Adaptability	Creativity		Is your social media profile employer-ready?	
Listening and speaking (communication)	Exploring personal strengths for employment		What is a CV?	
Recognising and building personal skills	The journey to your career		Tailoring your CV	
Innovation and idea generation	Practise managing workplace challenges			



Experiences and outcomes (responsibility of all)

Tools for writing

- ✓ LIT 4-21a: I can use a range of strategies and resources independently and ensure my spelling, including specialist vocabulary is accurate
- ✓ LIT 4-22a: As appropriate to my purpose and type of text, I can punctuate and structure different types of sentence with sufficient accuracy, and arrange these to make meaning clear, showing straightforward relationships between paragraphs
- ✓ LIT 4-23a: Throughout the writing process I can review and edit my writing independently to ensure that it meets its purpose and communicates meaning clearly at first reading
- ✓ LIT 4-24a: Can justify my choice and use of layout and presentation in terms of the intended impact on my reader

Organising and using information

- ✓ LIT 4-26a: By considering the type of text I am creating, I can independently select ideas and relevant information for different purposes
- ✓ Can organise essential information or ideas and supporting detail in a logical order
- ✓ Can use suitable vocabulary to communicate effectively with my audience
- ✓ LIT 4-25a: Can use notes and other types of writing to generate and develop ideas

Lessons		Interactive tools	Films and audio	Young person content
CV skills lesson one: writing a successful CV	Tailoring your CV and using networks		What is a CV?	Use my online presence to get ahead
CV skills lesson two: Fine-tuning your CV	Communicating digitally in the world of work		Tailoring your CV	Help applying for jobs
	Creativity			
Putting enterprise skills into action	Practise managing workplace challenges			
Interview success				



Experiences and outcomes

- ✓ MNU 2-03a: Having determined which calculations are needed, I can solve problems involving whole numbers, using a range of methods, sharing my approaches and solutions with others
- ✓ MNU 2-09a: I can manage money, compare costs from different retailers, and determine what I can afford to buy
- ✓ MNU 2-09b: I understand the costs, benefits and risks of using bank cards to purchase goods or obtain cash and realise that budgeting is important

[illegible]



Experiences and outcomes (responsibility of all)

- ✓ MNU 3-09a: When considering how to spend money can source, compare different contracts and services, discuss advantages and disadvantages, and explain which offer best value
- ✓ MNU 3-09b: Can budget effectively, making use of technology and other methods, to manage money and plan future expenses

Lessons		Interactive tools	Films and audio	Young person content
Problem solving	Value for money	Make it through the month	Fraud and scams	Get to grips with money and fraud
Next steps in your financial journey	Setting goals	Money personality quiz		
Recognising your money personality	Negotiating and persuading	Needs and wants		
The importance of challenge 	Dealing with financial dilemmas	34 ways to save		
Financial survival skills	Money skills lesson one: Understanding and managing debt	Know your money terms		
Money skills lesson three: Financial risk and security	Putting enterprise skills into action			
Recognising and building personal skills	Digital payments			




Experiences and outcomes (responsibility of all)

✓ MNU 4-09a: Can discuss and illustrate the facts I need to consider when determining what I can afford, to manage credit and debt and lead a responsible lifestyle

✓ MNU 4-09b: Can source information on earnings and deductions and use it when making calculations to determine net income

✓ MNU 4-09c: Can research, compare a range of personal finance products and, after making calculations, explain preferred choices

Lessons		Interactive tools	Films and audio	Young person content
Problem solving	Understanding and managing debt	Make it through the month	Managing your debt	Get to grips with money and fraud
Financial risk and security	Setting goals	Needs and wants		
Money and work	Financial survival skills	Know your money terms		
The budgeting game	Planning your finances for the future	Bank account comparison		
Managing money and budgeting	The importance of challenge 	Money personality quiz		
Negotiating and persuading	Money skills lesson one: Understanding and managing debt			
Money skills lesson three: Financial risk and security	Putting enterprise skills into action			
Recognising and building personal skills	Digital payments			



Experiences and outcomes

- ✓ I can discuss the relevance of skills to the wider world and make connections between skills and the world of work
- ✓ I can explain to others my ambitions/what I would like to do and look for ways to achieve them/that
- ✓ I can recognise the skills I have and need for work
- ✓ I can apply my skills to get more information about jobs/careers
- ✓ I can use online tools available to me
- ✓ I own and can manage my profile and can use it to help me discuss my interests, strengths and skills with my parents/carers and others
- ✓ I can identify people in my network who help me broaden my horizons
- ✓ I believe I can maximise my potential in any type of work
- ✓ I can identify different types of enterprise opportunities and engage in them

Lessons		Interactive tools	Films and audio	Young person content
Adaptability	Aiming high (proactivity)		Green jobs animation (7-11)	Your guide to the green jobs of the future
Creativity	Leadership			
Listening and speaking (communication)	Problem solving			
Staying positive (resilience)	Confidence and wellbeing			
Strengths, goals and aspirations	Being enterprising			
Your guide to the green jobs of the future	Exploring careers and workplace skills			
Green jobs animation (7-11)				



LifeSkills and the curriculum – Wales

Overview

This guide showcases how LifeSkills can help to support your curriculum objectives. The 'legacy' section maps the programme's resources to ICT and the original literacy, numeracy and digital competency frameworks to the end of key stage 3. The 'new' section maps against the 2021 revised literacy, numeracy and digital competency frameworks to the end of progression step 4. Careers and work-related experiences, personal and social education and the Welsh Baccalaureate, are all mapped until the end of key stage 5.

Supporting students with additional learning needs

Further details about LifeSkills lessons and resources that have been developed for young people aged 14+ with Special Educational Needs and Disabilities (SEND) and Additional Learning Needs (ALN) can be found at: barclayslifeskills.com/SENDadapted. This guide uses the 'SEND adapted' icon to indicate which lessons have a version available for students with additional learning needs.

Helping young people move forward after care

As a signatory to the Care Leaver Covenant, LifeSkills has adapted a suite of financial education resources for young people leaving care. Explore these by visiting barclayslifeskills.com/educators/lessons/ and clicking the 'Care leavers' filter. This guide uses the 'Care leaver adapted' icon to indicate these lessons.

Supporting the remote learning environment

A range of lessons have been adapted to include practical, interactive worksheets for students to use outside of the classroom, and a set of online lesson films which are perfect for remote delivery. Discover remote learning activities here: barclayslifeskills.com/educators/support/remote-learning.

Supporting your careers strategy

Information on how LifeSkills supports careers and skills strategies for educators in Wales, in alignment with the national curriculum and Careers and the World of Work Framework, can be found here: barclayslifeskills.com/educators/supporting-careers-across-nations-wales.




Helping adult learners thrive in their work life

Working with adults who need support to improve their employment situation or financial capability? Explore our resources for use with adult learners, including practical tools designed for charities, the public sector and more: barclayslifeskills.com/educators/adult-learning.

Working with older students

You can find content for young people aged 19+ by visiting barclayslifeskills.com/educators/lessons and selecting the 19-25 age range.

The symbols shown in the key below indicate which resources are quick-fire, SEND/ALN and care leaver lessons.

- Key:**
-  Quick-fire activity
 -  SEND/ALN adapted
 -  Care leaver adapted

Curriculum mapping on the following page 



Curriculum mapping – Wales ‘legacy’

Careers and the world of work	Personal and social education	Literacy	Numeracy	Digital competencies	ICT	Welsh Baccalaureate
8-11 →	8-11 →	8-11 →	8-11 →	8-11 →		
11-14 →	11-14 →	11-14 →	11-14 →	11-14 →	11-14 →	
14-16 →	14-16 →	14-16 →	14-16 →	14-16 →		National/ Foundation →
16-19 →	16-19 →					Advanced →

Curriculum mapping – Wales ‘new’

Careers and work related experiences	Personal and social education	Literacy	Numeracy	Digital competencies	Welsh Baccalaureate
8-11 (PS 3) →	8-11 (PS 3) →	8-11 (PS 3) →	8-11 (PS 3) →	8-11 (PS 3) →	
11-14 (PS 4) →	11-14 (PS 4) →	11-14 (PS 4) →	11-14 (PS 4) →	11-14 (PS 4) →	
14-16 (PS 5) →	14-16 (PS 5) →	14-16 (PS 5) →	14-16 (PS 5) →	14-16 (PS 5) →	KS4 National/ Foundation →
16-19 →	16-19 →				Advanced →



Pupils should have the opportunity to:

- ✓ Develop an understanding of the purpose of work
- ✓ Recognise and appreciate what skills they may be able to offer to the world of work
- ✓ Consider their own and other people's ideas about learning and careers
- ✓ Recognise and start to develop leadership skills
- ✓ Identify and organise information about themselves and others
- ✓ Reflect, adapt and change in different situations
- ✓ Plan, agree and review simple targets
- ✓ Consider strengths, goals and personal aspirations
- ✓ Communicate clearly in English or Welsh, about careers and work in real life contexts

Lessons		Interactive tools	Films and audio	Young person content
Aiming high (proactivity)	Using numbers in hobbies and sports			
Leadership	Adaptability			
Strengths, goals and aspirations	Staying positive (resilience)			
Confidence and wellbeing	Creativity			
Problem solving	Being enterprising			
Your guide to the green jobs of the future	Green jobs animation (7-11)			
Exploring careers and workplace skills				



Pupils should have the opportunity to:

- ✓ Consider their own and other people's ideas about learning and careers
- ✓ Develop range of ideas to solve problems
- ✓ Communicate clearly in English or Welsh, about careers and work
- ✓ Organise information about themselves clearly and positively
- ✓ Plan, agree and review targets
- ✓ Adapt to new situations

Lessons		Interactive tools	Films and audio	Young person content
Setting goals	Problem solving	CV builder	Sophie takes the communication challenge	Choose my next step
Building a positive online reputation	Understanding behaviours for work SEND	Different types of interview and assessments	Clear communication	Prepare for an interview
Communicating digitally in the world of work	Negotiating and persuading	Dictionary of skills	Is your social media profile employer-ready?	Help applying for jobs
Adaptability	Listening and speaking (communication)	Job board	6 stages of problem solving	
Maths in everyday life	Green jobs animation (11-16)		Slow it down	
Your guide to the green jobs of the future	Digital payments		Green jobs animation (11-16)	



Pupils should have the opportunity to:

Personal achievement

- ✓ Describe their abilities, interests and achievements

Seeking information

- ✓ Use variety of sources to search for information about work and learning opportunities
- ✓ Find out about different types of work that are available

Understand the world of work

- ✓ Explore attributes of entrepreneurs and role of enterprise in wealth creation

Guidance

- ✓ Identify people able to provide informed advice and guidance on subject choices/careers ideas
- ✓ Identify obstacles to future plans and consider how these might be overcome

Lessons		Interactive tools	Films and audio	Young person content
Recognising and building personal skills SEND	Exploring personal strengths SEND	Wheel of strengths	Advantages of using your networking skills	Choose my next step
Putting enterprise skills into action	Making the most of virtual work experience	Job board	Transferable skills	Gain experience and build my network
Strategies for improving your skills SEND 5	The journey to your career SEND	Virtual work experience	Get inspired to become enterprising	Succeed in the workplace
Workplace challenge 5	The importance of challenge 5		Green jobs animation (11-16)	Insight into how the world of work is changing
Demonstrating your skills 5	Personality match 5			Virtual work experience
Aiming high (proactivity)	Leadership			Build my confidence and be more assertive
Staying positive (resilience)	Let's talk careers 5			Your guide to the green jobs of the future
Exploring job sectors and preparing for work	Skills knock out 5			
Maths in everyday life	Your guide to the green jobs of the future			



Pupils should have the opportunity to:

- ✓ Access wide range of sources for help, support and advice
- ✓ Consider their own and other people's perspectives about learning, careers and work
- ✓ Identify and evaluate innovative solutions to problems
- ✓ Communicate coherently in English or Welsh, about careers and work
- ✓ Present information about themselves effectively in variety of forms
- ✓ Plan, set targets and review/reflect on learning
- ✓ Adapt to new situations
- ✓ Apply learning to range of situations

Lessons		Interactive tools	Films and audio	Young person content
The journey to your career <small>SEND</small>	Problem solving	Different types of interview and assessments	Sophie takes the communication challenge	Choose my next step
CV skills lesson one: writing a successful CV	Building a positive online reputation <small>SEND</small>	CV builder	Clear communication	Gain experience and build my network
Setting goals	Making the most of virtual work experience	Top tips for your LinkedIn profile	Advantages of using your networking skills	Use my online presence to get ahead
Understanding behaviours for work <small>SEND</small>	Networking skills <small>SEND</small>	Virtual work experience	Is your social media profile employer-ready?	Virtual work experience
Communicating digitally in the world of work	The importance of challenge <small>5</small>		Slow it down	Build my confidence and be more assertive
Negotiating and persuading	Adaptability		5 steps to the perfect interview	
Listening and speaking (communication)	Maths in everyday life		6 stages of problem solving	
Your guide to the green jobs of the future	Green jobs animation (11-16)		What is phishing and online fraud?	
			How to stay safe online	
			Transferable skills	
			What is a CV?	
			Tailoring your CV	



Pupils should have the opportunity to:

Personal achievement

- ✓ Develop a CV

Seeking information

- ✓ Use a variety of sources to find information about career ideas
- ✓ Examine employment, learning opportunities and trends

Understand the world of work

- ✓ Explore role of enterprise/wealth creation and develop ability to act in entrepreneurial ways
- ✓ Use work experiences to understand better the skills and personal qualities employers want

Guidance

- ✓ Identify obstacles to future aspirations and consider how they might be overcome

Making and implementing decisions




- ✓ Review current information about themselves in relation to learning
- ✓ Work to negotiate a career path
- ✓ Promote positive self-image when making applications and attending interviews

Lessons		Interactive tools	Films and audio	Young person content
Recognising and building personal skills	SEND	CV builder	Sophie takes the communication challenge	Choose my next step
Problem solving		Job board	Clear communication	Develop my mindset and skills for work
Strategies for improving your skills	SEND 5	Different types of interview and assessments	Advantages of using your networking skills	Gain experience and build my network
Exploring job sectors and preparing for work		CV tips	Is your social media profile employer-ready?	Use my online presence to get ahead
Making the most of virtual work experience		Virtual interview practice	Slow it down	Prepare for an interview
CV skills lesson one: writing a successful CV		Virtual work experience	Develop your skills and discover new ones	Succeed in the workplace
Understanding behaviours for work	SEND		5 steps to the perfect interview	Help applying for jobs
Communicating digitally in the world of work			Handling nerves at job interviews	Insight into how the world of work is changing
Networking skills	SEND		6 stages of problem solving	Get to grips with money and fraud
Demonstrating your skills	5		Transferable skills	Virtual work experience
Workplace challenge	5		Get inspired to become enterprising	Build my confidence and be more assertive
Growth mindset toolkit				
Aiming high (proactivity)				
Staying positive (resilience)				
Practise workplace challenges				
Exploring personal strengths	SEND			
Interview skills	SEND			
The journey to your career	SEND			
Putting enterprise skills into action				
The importance of challenge	5			
CV skills lesson two: Fine-tuning your CV to stand out to employers				
Building a positive online reputation				
Setting goals				
Skills knock out	5			
Personality match	5			
The online career network	5			
Negotiating and persuading				
Leadership				
Let's talk careers	5			
Maths in everyday life				



Pupils should have the opportunity to:

- ✓ Independently access range of sources for help, support and advice
- ✓ Explore their own and other people's assumptions and aspirations to inform their decision-making
- ✓ Use innovative approaches to identify opportunities and solve problems
- ✓ Communicate coherently in English or Welsh, about careers and work
- ✓ Present information about themselves effectively in variety of forms and for different audiences
- ✓ Plan and set targets across time spans and review/reflect on learning
- ✓ Adapt to challenging new situations
- ✓ Be able to apply learning in a range of familiar and unfamiliar settings

Lessons		Interactive tools	Films and audio	Young person content
Making the most of virtual work experience	Problem solving	Job board	Sophie takes the communication challenge	Choose my next step
Online reputation in the workplace	Recognising skills for success in the workplace	Virtual work experience	Clear communication	Gain experience and build my network
Identifying workplace behaviours and values 	Communicating digitally in the world of work		Advantages of using your networking skills	Use my online presence to get ahead
Workplace challenge 	The online career network 		Is your social media profile employer-ready?	Succeed in the workplace
Adaptability	Listening and speaking (communication)		Slow it down	Virtual work experience
Maths in everyday life			6 stages of problem solving	Build my confidence and be more assertive
			Transferable skills	



Pupils should have the opportunity to:

Personal achievement

- ✓ Review achievements and work/career/study plans
- ✓ Continue to develop an ongoing CV based on achievements, experiences and skills to enhance employability

Seeking information

- ✓ Explore how opportunities in Britain, Europe and the rest of the world might impact on career ideas
- ✓ Expand knowledge of business and self-employment opportunities

Understand the world of work







- ✓ Engage in activities that encourage an entrepreneurial approach to work and wealth creation
- ✓ Use work experiences to gain a better understanding of what skills and qualities employers require

Guidance

- ✓ Consider financial and lifestyle implications of their career ideas

Making and implementing decisions

- ✓ Review, synthesise and present information about themselves in relation to learning and work to negotiate a career plan
- ✓ Promote positive self-image in a range of situations including applications and interviews

Lessons		Interactive tools	Films and audio	Young person content
Making the most of virtual work experience	Problem solving	CV builder	Sophie takes the communication challenge	Choose my next step
Putting enterprise skills into action	Big data: Big what?	Know your money terms	Advantages of using your networking skills	Develop my mindset and skills for work
Recognising skills for success in the workplace	Online reputation in the workplace	Assessment centre days: what to expect	Is your social media profile employer-ready?	Gain experience and build my network
Identifying workplace behaviours and values 	Tailoring your CV and using networks	Practice online assessments	6 stages of problem solving	Get to grips with money and fraud
Communication and digital skills at work	Interview success	Virtual interview practice	Develop your skills and discover new ones	Prepare for an interview
Steps to starting a business	Workplace challenge 	Virtual work experience	5 steps to the perfect interview	Help applying for jobs
Personality match 	The online career network 		What is a CV?	Insight into how the world of work is changing
The online career network	Aiming high (proactivity)		Tailoring your CV	Use my online presence to get ahead
Leadership	Staying positive (resilience)		Transferable skills	Succeed in the workplace
Exploring job sectors and preparing for work	Practise workplace challenges		Get inspired to become enterprising	Develop my enterprise and business skills
Let's talk careers 	Skills knock out 			
Your guide to the green jobs of the future				



Learners should be given opportunities to:

Skills

- ✓ Use appropriate techniques for personal reflection
- ✓ Form personal opinions and make informed decisions
- ✓ Contribute to class discussions and take part in debates
- ✓ Take an increasing lead in discussions and activities

Active citizenship

- ✓ The benefits of families and friends and the issues that can arise
- ✓ Devise action plan and set targets
- ✓ Be enterprising and creative contributors

Health and emotional wellbeing

- ✓ Take increasing responsibility for keeping the mind and body safe and healthy
- ✓ Use appropriate techniques to identify and adapt to changing situations

Preparing for lifelong learning

- ✓ Take increasing responsibility for their learning
- ✓ The importance of looking after their money and the benefits of regular savings
- ✓ That money is earned through work and can be used to buy goods and personal services
- ✓ Enjoy and value learning and achievements

Lessons		Interactive tools	Films and audio	Young person content
Samir's birthday budget challenge	Safe and sensible spending	Needs and wants	Banking and budgeting basics	
Banking and budgeting basics	Making the most of money		Making the most of money	
Payments: Past, present and future	Transition toolkit		Green jobs animation (7-11)	
Using numbers in hobbies and sports	Aiming high (proactivity)			
Adaptability	Leadership			
Creativity	Problem solving			
Staying positive (resilience)	Being enterprising			
Strengths, goals and aspirations	Confidence and wellbeing			
Green jobs animation (7-11)				



Pupils should have the opportunity to:

Developing communication

- ✓ Communicate confidently personal feelings and views
- ✓ Express opinions clearly and justify a personal standpoint

Working with others

- ✓ Be assertive and resist peer pressure
- ✓ Access an appropriate range of sources for help, support and advice

Improving own learning

- ✓ Apply learning to similar situations within and outside school
- ✓ Devise action plan and set targets

Lessons		Interactive tools	Films and audio	Young person content
Self confidence SEND	Setting goals	Job board	Is your social media profile employer-ready?	Build my confidence and be more assertive
Building a positive online reputation	The journey to your career SEND	Virtual work experience	How to show confident body language	Choose my next step
Making the most of virtual work experience	Understanding behaviours for work SEND	Virtual work experience	Slow it down	
Communicating digitally in the world of work	Workplace challenge 5		Sophie takes the communication challenge	
Negotiating and persuading	Listening and speaking (communication)		Clear communication	
Wellbeing toolkit	Staying positive (resilience)		Advantages of using your networking skills	
Maths in everyday life	Budgeting when gaming			
Green jobs animation (11-16)				



Pupils should have the opportunity to:

Preparing for lifelong learning

- ✓ Understand their aptitudes and interests to make informed choices
- ✓ Understand how to manage personal finance and recognise saving provides financial independence

Active Citizenship

- ✓ How to effectively recognise and challenge expressions of prejudice, racism and stereotyping
- ✓ Use ICT safely and responsibly

Health and emotional well-being

- ✓ Display a responsible attitude towards keeping the mind and body safe and healthy

Lessons		Interactive tools	Films and audio	Young person content
Strategies for improving your skills SEND 5	Exploring personal strengths SEND	Wheel of strengths	Develop your skills and discover new ones	Develop my mindset and skills for work
Dealing with financial dilemmas	Value for money	Money personality quiz	Racial equality film and activity	Get to grips with money and fraud
Recognising and building personal skills SEND	Recognising your money personality	34 ways to save	Diversity and inclusion: audio case studies	
Next steps in your financial journey	Demonstrating your skills 5	Make it through the month	What is phishing and online fraud?	
Aiming high (proactivity)	Leadership	Needs and wants	The stress bucket challenge	
Staying positive (resilience)	Budgeting when gaming		Taking the pressure off: Luke's story	
Maths in everyday life			How to stay safe online	



Pupils should have the opportunity to:

Developing communication

- ✓ Communicate personal views effectively in range of situations through appropriate methods

Working with others

- ✓ Be assertive and resist unwanted influence
- ✓ Adapt to changing situations
- ✓ Evaluate and access range of sources of information, support and advice

Improving own learning

- ✓ Review learning and action plan
- ✓ Apply learning to unfamiliar situations

Lessons		Interactive tools	Films and audio	Young person content
Self confidence SEND	Setting goals	Virtual work experience	Is your social media profile employer-ready?	Build my confidence and be more assertive
Building a positive online reputation	Making the most of virtual work experience		Advantages of using your networking skills	Choose my next step
The journey to your career SEND	CV skills lesson one: writing a successful CV		How to show confident body language	
Understanding behaviours for work SEND	CV skills lesson two: Fine-tuning your CV to stand out to employers		Sophie takes the communication challenge	
Interview skills SEND			Clear communication	
Communicating digitally in the world of work	Networking skills SEND		Slow it down	
Workplace challenge 5	The online career network 5		What is a CV?	
Negotiating and persuading	Aiming high (proactivity)		Tailoring your CV	
Leadership	Adaptability			
Listening and speaking (communication)	Understanding spending behaviours when gambling			
Maths in everyday life				

- ✓ Accept personal responsibility for keeping the mind and body safe and healthy

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Pupils should have the opportunity to:

Developing communication








- ✓ Communicate complex views and express opinions in range of situations

Working with others

- ✓ Be assertive and resist unwanted influence
- ✓ Adapt readily to changing situations
- ✓ Independently access and evaluate information, support and advice

Improving own learning

- ✓ Review learning and action plan independently
- ✓ Prepare high quality applications for employment and higher education
- ✓ Manage personal finances effectively

Lessons		Interactive tools	Films and audio	Young person content
Building confidence and assertiveness	Online reputation in the workplace	Money personality quiz	Is your social media profile employer-ready?	Choose my next step
Finances and the world of work	Interview success	Make it through the month	5 steps to the perfect interview	Prepare for an interview
Communication and digital skills at work	The budget game	Know your money terms	Why salary isn't everything	Help applying for jobs
Managing money and budgeting	Planning your finances for the future	Different types of interview and assessments	Advantages of using your networking skills	Build my confidence and be more assertive
The online career network 	Identifying workplace behaviours and values 	Practice online assessments	How to show confident body language	Get to grips with money and my payslip
Financial survival skills	Aiming high (proactivity)	Top tips for your LinkedIn profile	Sophie takes the communication challenge	Gain experience and build my network
Tailoring your CV and using networks	Workplace challenge 	CV builder	Handling nerves at a job interview	Use my online presence to get ahead
Adaptability	Leadership	CV tips	Slow it down	
Budgeting and planning for the future 	Listening and speaking (communication)	Virtual interview practice	Clear communication	
Ways to save money 	Salaries and payslips 		What is a CV?	
Wellbeing toolkit	Paying rent, bills and other expenses 		Tailoring your CV	
Staying in control of money when gambling				



Pupils should have the opportunity to:

Preparing for lifelong learning





- ✓ Develop confidence and drive to set personal goals and put ideas into action
- ✓ Understand increasing independence in terms of managing personal finances
- ✓ Use ICT safely, responsibly and independently, embedding appropriate behaviours and techniques into activities to ensure they remain both safe and legal at all times

Moral and spiritual development

- ✓ Develop a consistent set of personal values and have the confidence to apply these in practice

Health and emotional well being

- ✓ Accept personal responsibility for all aspects of personal and social development and well being

Lessons		Interactive tools	Films and audio	Young person content
Recognising skills for success in the workplace	Managing money and budgeting	Money personality quiz	Why salary isn't everything	Choose my next step
Finances and the world of work	The budget game	Make it through the month	Is your social media profile employer-ready?	Get to grips with money and fraud
Planning your finances for the future	Building confidence and assertiveness		Slow it down	Build my confidence and be more assertive
Financial survival skills	Staying positive (resilience)		6 stages of problem solving	
Salaries and payslips 	Budgeting and planning for the future 		Racial equality film and activity	
Paying rent, bills and other expenses 	Ways to save money 		Taking the pressure off: Luke's story	
Wellbeing toolkit	Staying positive (resilience)		Diversity and inclusion: audio case studies	
Adaptability	Staying in control of money when gambling		What is phishing and online fraud?	
Your guide to the green jobs of the future			How to stay safe online	
			The stress bucket challenge	



Pupils should have the opportunity to:

Speaking

- ✓ Explore different situations through role play
- ✓ Contribute to a group discussion, taking some responsibility for completing the task well
- ✓ Help a group reach an agreement
- ✓ Express issues and ideas clearly, using specialist vocabulary and examples
- ✓ Explore issues and themes through role play
- ✓ Contribute purposefully to group discussion to achieve agreed outcomes

Listening

- ✓ After listening respond, giving views on what the speaker has said
- ✓ Listen to others, asking questions and responding to both the content and the speakers' viewpoints
- ✓ Respond to others with questions and comments which, focus on reasons implications and next steps

Writing

- ✓ Write an introduction, develop a series of ideas and a conclusion
- ✓ Write an introduction that establishes context, a series of appropriately ordered points and a suitable conclusion

Reading

- ✓ Infer ideas which are not explicitly stated
- ✓ Can read to identify different people's viewpoints on various subjects and develop empathy

Lessons		Interactive tools	Films and audio	Young person content
Transition toolkit	Safe and sensible spending	Needs and wants	Banking and budgeting basics	
Banking and budgeting basics	Making the most of money		Making the most of money	
Payments: Past, present and future	Samir's birthday budget challenge		The stress bucket challenge	
Adaptability	Aiming high (proactivity)		Green jobs animation (7-11)	
Using numbers in hobbies and sports	Gaming behaviours and spending money			
Creativity	Leadership			
Problem solving	Staying positive (resilience)			
Confidence and wellbeing	Being enterprising			
Strengths, goals and aspirations	Exploring careers and workplace skills			
Your guide to the green jobs of the future				



Speaking

Year 7

- ✓ Present topics and ideas clearly, using formal language and varying expression, tone of voice, volume

Year 8

- ✓ Present topics and ideas coherently, using effective techniques

Year 9

- ✓ Present ideas and issues convincingly

Listening

Year 7

- ✓ Respond thoughtfully to others' ideas

Year 8

- ✓ Respond positively and thoughtfully to new ideas and points of view
- ✓ Listen to information and ideas and identify how evidence is used

Year 9

- ✓ Consider relevance and significance of information and ideas presented to them
- ✓ Listen to information and ideas and identify how they are presented to promote a viewpoint

Collaboration and discussion

Year 8

- ✓ Discuss opposing viewpoints and negotiate ways forward

Lessons

Setting goals

Negotiating and persuading

Understanding behaviours for work



Self confidence



Listening and speaking (communication)

Staying positive (resilience)

Let's talk careers



Skills knock out



Maths in everyday life

Budgeting when gaming

Your guide to the green jobs of the future

Digital payments

Interactive tools

Films and audio

Sophie takes the communication challenge

Clear communication

How to show confident body language

Slow it down

Green jobs animation (11-16)

Young person content

Build my confidence and be more assertive

Develop my mindset and skills for work

Prepare for an interview



Meaning, purposes, readers

Year 7

- ✓ Plan writing and make choices about the ways to present content for effect
- ✓ Use the tools and conventions of ICT to present information and data
- ✓ Identify areas for improvement in their writing

Year 8

- ✓ Make choices about content, structure, language and presentation to suit purpose
- ✓ Choose best ways to present writing using ICT

Year 9

- ✓ Develop writing for different purposes and audiences
- ✓ Improve writing through independent review and redrafting

[illegible]



Speaking

Year 10

- ✓ Present ideas and issues to meet demands of different audiences
- ✓ Speak fluently, using a range of techniques
- ✓ Use formal language in range of contexts
- ✓ Respond to listeners reactions, and adapt use of language appropriately

Year 11

- ✓ Present ideas and issues to meet the demands of different audiences
- ✓ Speak fluently and confidently, using a range of techniques
- ✓ Adapt use of language for different purposes within a range of contexts
- ✓ Respond to listeners reactions, and adapt use of language appropriately

Listening

Year 10

- ✓ Respond to ideas of others in considerate ways
- ✓ Listen to ideas from different view points identifying how different speakers present specific points of view

Year 11

- ✓ Respond with confidence and sensitivity to the ideas of others
- ✓ Listen to a range of information and ideas from different viewpoints, identifying how different speakers present specific points of view

Collaboration and discussion


Year 10

- ✓ Adapt talk in a range of roles, including in more formal situations, contexts and purposes, e.g. speaking to larger audiences in a formal debate

Year 11

- ✓ Adapt talk in a range of roles with increasing confidence, including in more challenging and formal situations, contexts and purposes, e.g. presenting a pitch to an external/unfamiliar audience

Lessons

Setting goals	CV skills lesson one: writing a successful CV
Interview skills 	Self confidence 
Understanding behaviours for work 	Workplace challenge 
Negotiating and persuading	Listening and speaking (communication)
Let's talk careers 	Skills knock out 
Maths in everyday life	Digital payments

Interactive tools

Virtual interview practice

Films and audio

Sophie takes the communication challenge
Is your social media profile employer-ready?
Clear communication
5 steps to the perfect interview
Slow it down
How to show confident body language
Handling nerves at a job interview

Young person content

Build my confidence and be more assertive
Develop my mindset and skills for work
Help applying for jobs
Use my online presence to get ahead
Prepare for an interview
Succeed in the workplace



Meaning, purposes, readers

Year 10-11

- ✔ Write both extended pieces, which include detailed evidence and information, and shorter pieces which summarise concisely, showing clear awareness of the reader or intended audience and purpose for writing
- ✔ Construct responses that connect and develop ideas to fully cover the topic
- ✔ Plan appropriately to develop writing for different purposes and audiences
- ✔ Use ICT tools to communicate effectively

[illegible]



Pupils should have the opportunity to:

- ✓ Manage money, compare costs from different retailers and determine what can be bought within a given budget
- ✓ Make informed decisions relating to discounts and special offers
- ✓ Plan and track money and savings by keeping accurate records
- ✓ Realise that budgeting is important
- ✓ Understand the advantages and disadvantages of using bank accounts
- ✓ Make comparisons between prices and understand which is best value for money
- ✓ Understand the basic structures of maths and apply them to different contexts

[illegible]



Curriculum content

- ✓ Transfer math skills across the curriculum in a variety of contexts

[illegible]



Curriculum content

Year 7

- ✔ Understand advantages and disadvantages of using bank accounts, including bank cards
- ✔ Make informed decisions relating to discounts and special offers

Year 8

- ✓ Carry out calculations relating to VAT, saving and borrowing
- ✓ Appreciate basic principles of budgeting, saving and borrowing

[illegible]



Curriculum content

- ✓ Transfer math skills across the curriculum in a variety of contexts

[illegible]



Curriculum content

Year 10

- ✓ Understand and calculate income tax

[illegible]



Pupils should have the opportunity to:

- ✓ Explain why it is important to discuss their use of technology with an adult
- ✓ Use strategies for guarding against identity theft and scams that try to access their private information online

[illegible]



Pupils should have the opportunity to:

Year 7

- ✔ Use strategies for guarding against online identity theft and scams

Year 8

- ✓ Discuss presenting themselves in different ways online; professionally and personally

Year 9

- ✓ Understand they have a digital footprint

[illegible]

- ✓ Build a positive reputation in the context of employment prospects, e.g. use social media responsibly

[illegible]






Health, safety and child protection

✓ How to use ICT comfortably, safely and responsibly

[illegible]

Curriculum content

- ✓ Planning and organisation
- ✓ Critical thinking and problem solving
- ✓ Digital literacy

Lessons		Interactive tools	Films and audio	Young person content
Recognising and building personal skills		Your enterprise journey	6 stages of problem solving	Gain an insight into how the world of work is changing
Practise managing workplace challenges			What is phishing and online fraud?	Build my confidence and be more assertive
Exploring personal strengths			How to stay safe online	Choose my next step
Skills knockout			Transferable skills	Develop my mindset and skills for work
Setting goals				Use my online presence to get ahead
Adaptability				Succeed in the workplace
Creativity				Develop my enterprise and business skills
Maths in everyday life				How to manage your digital footprint

Curriculum content













✓ Creativity and innovation

✓ Personal effectiveness

✓ Digital literacy

✓ Numeracy

Lessons

Recognising and building personal skills 	Strategies for improving your skills  
Problem solving	Big data
Exploring personal strengths 	Digital payments
Building a positive online reputation	CV skills lesson one: writing a successful CV
Putting enterprise skills into action	Setting goals
Innovation and idea generation 	Self confidence 
Understanding behaviours for work 	Communicating digitally in the world of work
CV skills lesson two: Fine-tuning your CV to stand out to employers	Workplace challenge 
The importance of challenge 	The online career network 
Demonstrating your skills 	Personality match 
Social action toolkit	Growth mindset toolkit
Negotiating and persuading	Aiming high (proactivity)
Leadership	Creativity
Let's talk careers 	Practise managing workplace challenges
Maths in everyday life	Understanding spending behaviours when gambling

Interactive tools

Wheel of strengths

Top tips for your LinkedIn profile

CV tips

CV builder

Your enterprise journey

Get to grips with Big Data

Films and audio

Sophie takes the communication challenge

6 stages of problem solving

How to show confident body language

Clear communication

Slow it down

What is social action?

Social action stories

Get inspired to become enterprising

Enterprise skills

Young person content

Gain an insight into how the world of work is changing

Build my confidence and be more assertive

Develop my mindset and skills for work

Gain experience and build my network

Choose my next step

Help applying for jobs

Succeed in the workplace

Use my online presence to get ahead














Develop my enterprise and business skills

Virtual work experience

Curriculum content

- ✓ Creativity and innovation
- ✓ Personal effectiveness
- ✓ Digital literacy
- ✓ Numeracy

Lessons

Recognising and building personal skills 	Strategies for improving your skills  
Problem solving	Big data
Exploring personal strengths 	Digital payments
Building a positive online reputation	CV skills lesson one: writing a successful CV
Putting enterprise skills into action	Setting goals
Innovation and idea generation 	Self confidence 
Understanding behaviours for work 	Communicating digitally in the world of work
CV skills lesson two: Fine-tuning your CV to stand out to employers	Workplace challenge 
The importance of challenge 	The online career network 
Demonstrating your skills 	Personality match 
Social action toolkit	Growth mindset toolkit
Negotiating and persuading	Aiming high (proactivity)
Leadership	Creativity
Let's talk careers 	Practise managing workplace challenges

Interactive tools

Wheel of strengths

Top tips for your LinkedIn profile

CV tips

CV builder

Your enterprise journey

Get to grips with Big Data

Films and audio

Sophie takes the communication challenge

6 stages of problem solving

How to show confident body language

Clear communication

Slow it down

What is social action?

Social action stories

Get inspired to become enterprising

Enterprise skills

Young person content

Gain an insight into how the world of work is changing

Build my confidence and be more assertive

Develop my mindset and skills for work

Gain experience and build my network

Choose my next step

Help applying for jobs

Succeed in the workplace








Use my online presence to get ahead

Develop my enterprise and business skills

Virtual work experience




Curriculum content

- ✓ Planning and organisation
- ✓ Personal effectiveness

Lessons		Interactive tools	Films and audio	Young person content
Problem solving	Self confidence 	Advice map	Sophie takes the communication challenge	Gain an insight into how the world of work is changing
Identifying workplace behaviours	Steps to starting a business	Top tips for your LinkedIn profile	6 stages of problem solving	Build my confidence and be more assertive
Networking skills 	Workplace challenge 	Wheel of strengths	How to show confident body language	Develop my mindset and skills for work
The importance of challenge 	The online career network 	Your enterprise journey	Slow it down	Gain experience and build my network
Demonstrating your skills 	Personality match 		Clear communication	Use my online presence to get ahead
Social action toolkit	Aiming high (proactivity)		What is social action?	Succeed in the workplace
Leadership	Adaptability		Get inspired to become enterprising	Develop my enterprise and business skills
Creativity	Negotiating and persuading		Racial equality film and activity	
Understanding spending behaviours when gambling			Social action stories	
			Creativity	

Curriculum content

- ✓ Planning and organisation
- ✓ Critical thinking and problem solving
- ✓ Literacy
- ✓ Numeracy
- ✓ Digital literacy

Lessons		Interactive tools	Films and audio	Young person content
Problem solving	Building confidence and assertiveness		6 stages of problem solving	Gain an insight into how the world of work is changing
Interview skills 	Social action toolkit		What is social action?	Build my confidence and be more assertive
Workplace challenge 	Communication and digital skills at work		Social action stories	Choose my next step
Staying positive (resilience)	Skills knockout 		Get inspired to become enterprising	Develop my mindset and skills for work
Staying in control of money when gambling			What is phishing and online fraud?	Prepare for an interview
			How to stay safe online	Use my online presence to get ahead
			Transferable skills	Succeed in the workplace
				Develop my enterprise and business skills

Curriculum content

✓ Creativity and innovation

✓ Personal effectiveness

✓ Numeracy

✓ Digital literacy

Lessons		Interactive tools	Films and audio	Young person content
Core transferable skills	Managing money and budgeting		Sophie takes the communication challenge	Gain an insight into how the world of work is changing
Finances and the world of work	Planning your finances for the future		6 stages of problem solving	Prepare for an interview
Aiming high (proactivity)	Problem solving		How to show confident body language	Build my confidence and be more assertive
The budget game	Financial survival skills		Clear communication	Develop my enterprise and business skills
Online reputation in the workplace	Putting enterprise skills into action		Slow it down	Help applying for jobs
Communication and digital skills at work	Building confidence and assertiveness		What is social action?	Get to grips with money and fraud
Identifying workplace behaviours and values	Exploring job sectors and preparing for work		Social action stories	Use my online presence to get ahead
Building a positive online reputation	Tailoring your CV and using networks		Get inspired to become enterprising	Succeed in the workplace
Practicing workplace challenges	Communicating digitally in the world of work		What is a CV?	Develop my mindset and skills for work
Workplace challenge (5)	Personality match (5)		Tailoring your CV	Gain experience and build my network
The online career network (5)	Social action toolkit			
Growth mindset toolkit	Leadership			
Adaptability	Creativity			
Staying positive (resilience)	Steps to starting a business			
Interview success	Skills knockout (5)			
Staying in control of money when gambling				



Curriculum content

- ✓ Planning and organisation
- ✓ Personal effectiveness

Lessons		Interactive tools	Films and audio	Young person content
Problem solving	Aiming high (proactivity)	Tactics for approaching contacts	6 stages of problem solving	Gain an insight into how the world of work is changing
Online reputation in the workplace	Building a positive online reputation SEND	Top tips for your LinkedIn profile	What is social action?	Build my confidence and be more assertive
Building confidence and assertiveness	Identifying workplace behaviours and values	How to write a cracking cover letter	Social action stories	Develop my mindset and skills for work
The online career network 5	Personality match 5		What is phishing and online fraud?	Gain experience and build my network
Social action toolkit	Communication and digital skills at work		The stress bucket challenge	Use my online presence to get ahead
Leadership	Adaptability		Taking the pressure off: Luke's story	Succeed in the workplace
Staying positive (resilience)			Get inspired to become enterprising	Develop my enterprise and business skills
				Email etiquette



Pupils should have the opportunity to:

Planning and organising

- ✓ Develop an understanding of the purpose of work
- ✓ Consider their own and other people's ideas about learning and careers
- ✓ Identify and organise information about themselves and others
- ✓ Plan, agree and review simple targets
- ✓ Communicate clearly in English or Welsh, about careers and work in real life contexts

Personal effectiveness

- ✓ Recognise and appreciate what skills they may be able to offer to the world of work
- ✓ Recognise and start to develop leadership skills
- ✓ Reflect, adapt and change in different situations
- ✓ Consider strengths, goals and personal aspirations

Creativity and Innovation

- ✓ Search for information about careers and roles that interest them
- ✓ Explore careers where innovation and enterprise are important

Critical thinking and problem solving

- ✓ Identify obstacles to future plans and consider how these might be overcome
- ✓ Analyse a range of situations to develop views and perspectives on the world of work

Lessons		Interactive tools	Films and audio	Young person content
Aiming high (proactivity)	Problem solving			
Using numbers in hobbies and sports	Leadership			
Adaptability	Staying positive (resilience)			
Strengths, goals and aspirations	Confidence and wellbeing			
Creativity	Being enterprising			
Your guide to the green jobs of the future				



Pupils should have the opportunity to:

Planning and organising

- ✓ Consider their own and other people's ideas about learning and careers
- ✓ Communicate clearly in English and Welsh about careers and work in real life contexts
- ✓ Organise information about themselves clearly and positively
- ✓ Plan, agree and review targets
- ✓ Reflect, adapt and change in different situations

Lessons		Interactive tools	Films and audio	Young person content
Setting goals	Problem solving	CV builder	Sophie takes the communication challenge	Choose my next step
Building a positive online reputation	Understanding behaviours for work SEND	Different types of interview and assessments	Clear communication	Prepare for an interview
Communicating digitally in the world of work	Negotiating and persuading	Dictionary of skills	Is your social media profile employer-ready?	Help applying for jobs
Adaptability	Listening and speaking (communication)	Job board	6 stages of problem solving	
Maths in everyday life	Green jobs animation (11-16)	Advice map	Slow it down	
Your guide to the green jobs of the future		Your enterprise journey		



Pupils should have the opportunity to:

Personal effectiveness












- ✓ Describe their abilities, interests and achievements

Creativity and innovation

- ✓ Use their curiosity to search for information about work and learning opportunities
- ✓ Find out about different types of work that are available
- ✓ Explore attributes of entrepreneurs and role of enterprise in wealth creation

Critical thinking and problem solving

- ✓ Identify people able to provide informed advice and guidance on subject choices/careers ideas
- ✓ Identify obstacles to future plans and consider how these might be overcome

Lessons		Interactive tools	Films and audio	Young person content
Recognising and building personal skills 	Exploring personal strengths 	Your enterprise journey	Develop your skills and discover new ones	Choose my next step
Putting enterprise skills into action	Making the most of virtual work experience	Wheel of strengths	Advantages of using your networking skills	Gain experience and build my network
Strategies for improving your skills  	The journey to your career 	Job board	Transferable skills	Succeed in the workplace
Workplace challenge 	The importance of challenge 	Virtual work experience	Get inspired to become enterprising	Insight into how the world of work is changing
Demonstrating your skills 	Personality match 		Discover skills for jobs in finance	Virtual work experience
Aiming high (proactivity)	Leadership			Develop my enterprise and business skills
Staying positive (resilience)	Let's talk careers 			Develop my mindset and skills for work
Exploring job sectors and preparing for work	Skills knock out 			
Problem solving	Maths in everyday life			
Your guide to the green jobs of the future				



Pupils should have the opportunity to:

Planning and organisation

- ✓ Reflect on their own and other people's perspectives about learning, careers and work
- ✓ Communicate coherently in English or Welsh, about careers and work
- ✓ Plan, set targets and review/reflect on learning
- ✓ Apply learning to range of situations
- ✓ Review current information about themselves in relation to learning

Lessons		Interactive tools	Films and audio	Young person content
The journey to your career <small>SEND</small>	Problem solving	Different types of interview and assessments	Sophie takes the communication challenge	Choose my next step
CV skills lesson one: writing a successful CV	Building a positive online reputation <small>SEND</small>	CV builder	Clear communication	Gain experience and build my network
Setting goals	Making the most of virtual work experience	Top tips for your LinkedIn profile	Advantages of using your networking skills	Use my online presence to get ahead
Understanding behaviours for work <small>SEND</small>	Networking skills <small>SEND</small>	Virtual work experience	Is your social media profile employer-ready?	Virtual work experience
Communicating digitally in the world of work	The importance of challenge <small>5</small>	Advice map	Slow it down	Develop my enterprise and business skills
Negotiating and persuading	Adaptability	Your enterprise journey	5 steps to the perfect interview	Develop my mindset and skills for work
Listening and speaking (communication)	Maths in everyday life		6 stages of problem solving	
Your guide to the green jobs of the future			What is a CV?	
			Tailoring your CV	



Pupils should have the opportunity to:

Personal effectiveness

- ✓ Promote positive self-image when making applications and attending interviews
- ✓ Adapt to new situations

Creativity and innovation

- ✓ Use curiosity to seek out information about careers

Critical thinking and problem solving

- ✓ Explore role of enterprise/wealth creation and develop ability to act in entrepreneurial ways
- ✓ Work to negotiate a career path
- ✓ Use work experiences to better understand the qualities employers want




- ✓ Identify obstacles to future aspirations and consider how they might be overcome
- ✓ Identify and evaluate innovative solutions to problems

Lessons		Interactive tools	Films and audio	Young person content
Recognising and building personal skills SEND	Exploring personal strengths SEND	CV builder	Sophie takes the communication challenge	Choose my next step
Problem solving	Interview skills SEND	Job board	Clear communication	Develop my mindset and skills for work
Strategies for improving your skills SEND 5	The journey to your career SEND	Your enterprise journey	Advantages of using your networking skills	Gain experience and build my network
Exploring job sectors and preparing for work	Putting enterprise skills into action	Different types of interview and assessments	Is your social media profile employer-ready?	Use my online presence to get ahead
Making the most of virtual work experience	The importance of challenge 5	CV tips	Slow it down	Prepare for an interview
CV skills lesson one: writing a successful CV	Building a positive online reputation	Virtual interview practice	Develop your skills and discover new ones	Succeed in the workplace
Understanding behaviours for work SEND	CV skills lesson two: Fine-tuning your CV to stand out to employers	Virtual work experience	5 steps to the perfect interview	Help applying for jobs
Communicating digitally in the world of work	Practise workplace challenges	Advice map	Handling nerves at job interviews	Insight into how the world of work is changing
Networking skills SEND	Staying positive (resilience)	Personal values	Taking the pressure off: Luke's story	Get to grips with money and fraud
Demonstrating your skills 5	The online career network 5		6 stages of problem solving	Develop my enterprise and business skills
Workplace challenge 5	Negotiating and persuading		The stress bucket challenge	
Growth mindset toolkit	Let's talk careers 5		Transferable skills	
Aiming high (proactivity)	Maths in everyday life			
Setting goals				



Pupils should have the opportunity to:

- ✓ Independently access range of sources for help, support and advice
- ✓ Explore their own and other people's assumptions and aspirations to inform their decision-making
- ✓ Use innovative approaches to identify opportunities and solve problems
- ✓ Communicate coherently in English or Welsh, about careers and work
- ✓ Present information about themselves effectively in variety of forms and for different audiences
- ✓ Plan and set targets across time spans and review/reflect on learning
- ✓ Adapt to challenging new situations
- ✓ Be able to apply learning in a range of familiar and unfamiliar settings

Lessons		Interactive tools	Films and audio	Young person content
Making the most of virtual work experience	Problem solving	Job board	Sophie takes the communication challenge	Choose my next step
Online reputation in the workplace	Recognising skills for success in the workplace	Virtual work experience	Clear communication	Gain experience and build my network
Identifying workplace behaviours and values 	Communicating digitally in the world of work	Advice map	Advantages of using your networking skills	Use my online presence to get ahead
Workplace challenge 	The online career network 		Is your social media profile employer-ready?	Succeed in the workplace
Adaptability	Listening and speaking (communication)		Slow it down	Virtual work experience
Steps to being enterprising	Your guide to the green jobs of the future		6 stages of problem solving	Develop my enterprise and business skills
			Transferable skills	Develop my mindset and skills for work



Pupils should have the opportunity to:

Personal achievement

- ✓ Review achievements and work/ career/study plans
- ✓ Continue to develop an ongoing CV based on achievements, experiences and skills to enhance employability

Seeking information

- ✓ Explore how opportunities in Britain, Europe and the rest of the world might impact on career ideas
- ✓ Expand knowledge of business and self-employment opportunities

Understand the world of work







- ✓ Engage in activities that encourage an entrepreneurial approach to work and wealth creation
- ✓ Use work experiences to gain a better understanding of what skills and qualities employers require

Guidance

- ✓ Consider financial and lifestyle implications of their career ideas

Making and implementing decisions

- ✓ Review, synthesise and present information about themselves in relation to learning and work to negotiate a career plan
- ✓ Promote positive self-image in a range of situations including applications and interviews

Lessons		Interactive tools	Films and audio	Young person content
Making the most of virtual work experience	Problem solving	CV builder	Sophie takes the communication challenge	Choose my next step
Putting enterprise skills into action	Big data: Big what?	Your enterprise journey	Advantages of using your networking skills	Develop my mindset and skills for work
Recognising skills for success in the workplace	Online reputation in the workplace	Know your money terms	Is your social media profile employer-ready?	Gain experience and build my network
Identifying workplace behaviours and values 	Tailoring your CV and using networks	Assessment centre days: what to expect	6 stages of problem solving	Get to grips with money and fraud
Communication and digital skills at work	Interview success	Practice online assessments	Develop your skills and discover new ones	Prepare for an interview
Steps to starting a business	Workplace challenge 	Virtual interview practice	5 steps to the perfect interview	Help applying for jobs
Personality match 	The online career network 	Virtual work experience	Why salary isn't everything	Insight into how the world of work is changing
The online career network	Aiming high (proactivity)		What is a CV?	Use my online presence to get ahead
Leadership	Staying positive (resilience)		Tailoring your CV	Succeed in the workplace
Exploring job sectors and preparing for work	Practise workplace challenges		Transferable skills	Develop my enterprise and business skills
Let's talk careers 	Skills knock out 		Get inspired to become enterprising	
Your guide to the green jobs of the future			Careers in finance	
			Discover skills for jobs in finance	



Learners should be given opportunities to:

Skills

- ✓ Use appropriate techniques for personal reflection
- ✓ Form personal opinions and make informed decisions
- ✓ Contribute to class discussions and take part in debates
- ✓ Take an increasing lead in discussions and activities

Active citizenship

- ✓ The benefits of families and friends and the issues that can arise
- ✓ Value diversity and recognise the importance of equality of opportunity
- ✓ Be an enterprising and creative contributor

Health and emotional wellbeing

- ✓ Take increasing responsibility for keeping the mind and body safe and healthy
- ✓ Use appropriate techniques to identify and adapt to changing situations

Preparing for lifelong learning

- ✓ Take increasing responsibility for their learning
- ✓ The importance of looking after their money and the benefits of regular savings
- ✓ That money is earned through work and can be used to buy goods and personal services
- ✓ Enjoy and value learning and achievements

Lessons		Interactive tools	Films and audio	Young person content
Samir's birthday budget challenge	Safe and sensible spending	Needs and wants	Banking and budgeting basics	
Banking and budgeting basics	Making the most of money		Making the most of money	
Payments: Past, present and future	Transition toolkit			
Using numbers in hobbies and sports	Gaming behaviours and spending money			
Aiming high (proactivity)	Adaptability			
Creativity	Leadership			
Staying positive (resilience)	Problem solving			
Being enterprising	Strengths, goals and aspirations			
Confidence and wellbeing				



Pupils should have the opportunity to:

Developing communication





- ✓ Communicate confidently personal feelings and views
- ✓ Express opinions clearly and justify a personal standpoint

Working with others

- ✓ Be assertive and resist peer pressure
- ✓ Access an appropriate range of sources for help, support and advice

Improving own learning

- ✓ Apply learning to similar situations within and outside school
- ✓ Devise action plan and set targets

Lessons		Interactive tools	Films and audio	Young person content
Self confidence 	Setting goals	Job board	Is your social media profile employer-ready?	Build my confidence and be more assertive
Building a positive online reputation	The journey to your career 	Virtual work experience	How to show confident body language	Choose my next step
Making the most of virtual work experience	Understanding behaviours for work 		Slow it down	Develop my mindset and skills for work
Communicating digitally in the world of work	Workplace challenge 		Sophie takes the communication challenge	
Negotiating and persuading	Listening and speaking (communication)		The stress bucket challenge	
Wellbeing toolkit	Growth mindset toolkit		Clear communication	
Maths in everyday life	Budgeting when gaming		Advantages of using your networking skills	
			Taking the pressure off: Luke's story	



Pupils should have the opportunity to:

Preparing for lifelong learning

- ✓ Understand their aptitudes and interests to make informed choices
- ✓ Understand how to manage personal finance and recognise saving provides financial independence

Active Citizenship

- ✓ How to effectively recognise and challenge expressions of prejudice, racism and stereotyping
- ✓ Use ICT safely and responsibly

Health and emotional well-being

- ✓ Display a responsible attitude towards keeping the mind and body safe and healthy

Lessons		Interactive tools	Films and audio	Young person content
Strategies for improving your skills SEND 5	Exploring personal strengths SEND	Wheel of strengths	Develop your skills and discover new ones	Develop my mindset and skills for work
Dealing with financial dilemmas	Value for money	Money personality quiz	Looking after your money	Get to grips with money and fraud
Recognising and building personal skills SEND	Recognising your money personality	34 ways to save	Racial equality film and activity	
Next steps in your financial journey	Demonstrating your skills 5	Make it through the month	Diversity and inclusion: audio case studies	
Aiming high (proactivity)	Leadership	Needs and wants	What is phishing and online fraud?	
Staying positive (resilience)	Wellbeing toolkit		The stress bucket challenge	
Growth mindset toolkit	Budgeting when gaming		Taking the pressure off: Luke's story	
Maths in everyday life			How to stay safe online	



Pupils should have the opportunity to:

Developing communication

- ✓ Communicate personal views effectively in range of situations through appropriate methods

Working with others

- ✓ Be assertive and resist unwanted influence
- ✓ Adapt to changing situations
- ✓ Evaluate and access range of sources of information, support and advice

Improving own learning

- ✓ Review learning and action plan
- ✓ Apply learning to unfamiliar situations

Lessons		Interactive tools	Films and audio	Young person content
Self confidence SEND	Setting goals	Virtual work experience	Is your social media profile employer-ready?	Build my confidence and be more assertive
Building a positive online reputation	Making the most of virtual work experience	Advice map	Advantages of using your networking skills	Choose my next step
The journey to your career SEND	CV skills lesson one: writing a successful CV		How to show confident body language	Develop my mindset and skills for work
Understanding behaviours for work SEND	CV skills lesson two: Fine-tuning your CV to stand out to employers		Sophie takes the communication challenge	
Interview skills SEND			Clear communication	
Communicating digitally in the world of work	Networking skills SEND		Slow it down	
Workplace challenge 5	The online career network 5		What is a CV?	
Negotiating and persuading	Aiming high (proactivity)		Tailoring your CV	
Leadership	Adaptability		Get inspired to become enterprising	
Listening and speaking (communication)	Growth mindset toolkit			
Maths in everyday life	Understanding spending behaviours when gambling			

- ✓ Accept personal responsibility for keeping the mind and body safe and healthy

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Pupils should have the opportunity to:

Developing communication







- ✓ Communicate complex views and express opinions in range of situations

Working with others

- ✓ Be assertive and resist unwanted influence
- ✓ Adapt readily to changing situations
- ✓ Independently access and evaluate information, support and advice

Improving own learning

- ✓ Review learning and action plan independently
- ✓ Prepare high quality applications for employment and higher education
- ✓ Manage personal finances effectively

Lessons		Interactive tools	Films and audio	Young person content
Building confidence and assertiveness	Online reputation in the workplace	Money personality quiz	Is your social media profile employer-ready?	Choose my next step
Finances and the world of work	Staying in control of money when gambling	Make it through the month	5 steps to the perfect interview	Prepare for an interview
Communication and digital skills at work	Practice managing workplace challenges	Know your money terms	Why salary isn't everything	Help applying for jobs
Managing money and budgeting	Planning your finances for the future	Different types of interview and assessments	Advantages of using your networking skills	Build my confidence and be more assertive
The online career network 	Identifying workplace behaviours and values 	Practice online assessments	Sophie takes the communication challenge	Get to grips with money and my payslip
Financial survival skills	Aiming high (proactivity)	Top tips for your LinkedIn profile	Handling nerves at a job interview	Gain experience and build my network
Tailoring your CV and using networks	Workplace challenge 	CV builder	Slow it down	Use my online presence to get ahead
Adaptability	Leadership	CV tips	Clear communication	
Budgeting and planning for the future 	Listening and speaking (communication)	Virtual interview practice	What is a CV?	
Ways to save money 	Paying rent, bills and other expenses 	How to write a cracking cover letter	Tailoring your CV	
Staying positive (resilience)	Growth mindset			
Enterprise lesson	CV lesson one			
CV lesson two	Interview success			



Pupils should have the opportunity to:

Preparing for lifelong learning





- ✓ Develop confidence and drive to set personal goals and put ideas into action
- ✓ Understand increasing independence in terms of managing personal finances
- ✓ Use ICT safely, responsibly and independently, embedding appropriate behaviours and techniques into activities to ensure they remain both safe and legal at all times

Moral and spiritual development

- ✓ Develop a consistent set of personal values and have the confidence to apply these in practice

Health and emotional well being

- ✓ Accept personal responsibility for all aspects of personal and social development and well being

Lessons		Interactive tools	Films and audio	Young person content
Recognising skills for success in the workplace	Managing money and budgeting	Money personality quiz	Why salary isn't everything	Choose my next step
Finances and the world of work	Identifying workplace behaviours and values	Make it through the month	Is your social media profile employer-ready?	Get to grips with money and fraud
Planning your finances for the future	Building confidence and assertiveness	Personal values quiz	Slow it down	Build my confidence and be more assertive
Financial survival skills	Staying positive (resilience)		6 stages of problem solving	
Salaries and payslips 	Budgeting and planning for the future 		Racial equality film and activity	
Paying rent, bills and other expenses 	Ways to save money 		Taking the pressure off: Luke's story	
Wellbeing toolkit	Staying positive (resilience)		Diversity and inclusion: audio case studies	
Adaptability	Setting goals		What is phishing and online fraud?	
Staying in control of money when gambling	Your guide to the green jobs of the future		How to stay safe online	
			The stress bucket challenge	



Progression steps. I can:

- | | | | |
|--|---|---|--|
| Speaking <ul style="list-style-type: none"> ✓ Contribute to group discussions in different roles, taking responsibility for completing the task well | Listening <ul style="list-style-type: none"> ✓ Listen to and respond to others with questions and comments which focus on reasons, implications and next steps ✓ Listen in order to show agreement and disagreement in collaborative discussion situations | Reading <ul style="list-style-type: none"> ✓ Use inference and deductions to understand the text, and consider the reliability of what I read ✓ Can read to identify different people's viewpoints on various subjects and develop empathy | Writing <ul style="list-style-type: none"> ✓ Write an effective introduction that establishes context and purpose, a suitable balance between facts and viewpoints, and a precise conclusion |
|--|---|---|--|

Lessons		Interactive tools	Films and audio	Young person content
Samir's birthday budget challenge	Safe and sensible spending	Needs and wants	Banking and budgeting basics	
Banking and budgeting basics	Making the most of money		Making the most of money	
Payments: Past, present and future	Transition toolkit			
Adaptability	Using numbers in hobbies and sports			
Gaming behaviours and spending money	Creativity			
Aiming high (proactivity)	Adaptability			
Staying positive (resilience)	Being enterprising			
Strengths, goals and aspirations	Confidence and wellbeing			



Speaking

Collaborative talk

- ✓ Share, talk and write about thoughts, feelings and opinions showing empathy and respect

- ✓ Respond to others' points of view with confidence and sensitivity, summarising and evaluating what has been heard, read or seen

Listening

Listening as part of collaborative talk

- ✓ Listen to and respond to others with questions, suggestions and comments in order to develop collaborative talk and reach compromise/consensus

Lessons		Interactive tools	Films and audio	Young person content
Setting goals	Negotiating and persuading		Sophie takes the communication challenge	Build my confidence and be more assertive
Understanding behaviours for work SEND	Self confidence SEND		Clear communication	Develop my mindset and skills for work
Listening and speaking (communication)	Staying positive (resilience)		How to show confident body language	Prepare for an interview
Let's talk careers 5	Skills knock out 5		Slow it down	
Practise managing workplace challenges	Creativity			
Innovation and idea generation	Budgeting when gaming			
Maths in everyday life				



Writing

Planning and organising for different purposes, audiences and context

- ✓ Adapt writing style, choosing and using the best structure for different contexts and purposes
- ✓ Organise and construct writing effectively, connecting and developing my ideas for a range of different contexts. Draft and present work appropriately
- ✓ Write about thoughts, feelings and opinions using a range of techniques

Proof reading, editing and improving

- ✓ Improve writing through independent review and redrafting

[illegible]



Speaking

Collaborative talk

- ✓ Present ideas and issues to meet demands of different audiences
- ✓ Use a range of options and strategies to enable the group to progress and reach consensus
- ✓ Respond confidently to how listeners react, adapting language in a wide range of contexts and for different purposes

Clarity and vocabulary

- ✓ Present ideas and issues to meet the demands of different audiences
- ✓ Speak fluently and confidently, using a range of techniques, expressions and gestures
- ✓ Use a range of discipline-specific and general academic vocabulary in communication

Listening

Listening as part of collaborative talk

- ✓ Respond with confidence and sensitivity to the ideas of others in different situations, reflecting on information and ideas and asking relevant questions

Lessons

Setting goals

Interview skills



CV skills lesson one: writing a successful CV

Self confidence



Understanding behaviours for work



Workplace challenge



Negotiating and persuading

Listening and speaking (communication)

Let's talk careers



Skills knock out



Creativity

Innovation and idea generation

Practice managing workplace challenges

Maths in everyday life

Interactive tools

Virtual interview practice

Personal values quiz

Films and audio

Sophie takes the communication challenge

Is your social media profile employer-ready?

Clear communication

How to show confident body language

5 steps to the perfect interview

Slow it down

Handling nerves at a job interview

Young person content

Build my confidence and be more assertive

Develop my mindset and skills for work

Help applying for jobs

Use my online presence to get ahead

Prepare for an interview

Succeed in the workplace



Writing

Planning and organising for different purposes, audiences and context

- ✓ Summarise confidently, adapting style and form for the reader or intended audience and purpose for writing
- ✓ Select and use appropriate strategies to plan and develop writing for a challenging range of different purposes and audience

Proof reading, editing and improvising

- ✓ Improve the content, structure and accuracy of my writing through critical reflection, review and editing, responding constructively to feedback

[illegible]



Progression steps. I can:

- ✓ Manage money, compare costs from different retailers and determine what can be bought within a given budget
- ✓ Plan and track money and savings by keeping accurate records
- ✓ Understand the advantages and disadvantages of using bank accounts
- ✓ Realise that budgeting is important
- ✓ Make comparisons between prices and understand which is best value for money
- ✓ Understand the basic structures of maths and apply them to different contexts

[illegible]



Curriculum content

- ✓ Transfer math skills across the curriculum in a variety of contexts

[illegible]



Curriculum content

Financial literacy

- ✓ Understand advantages and disadvantages of using bank accounts, including bank cards
- ✓ Make informed decisions relating to discounts and special offers

[illegible]



Curriculum content

- ✓ Transfer maths skills across the curriculum in a variety of contexts

[illegible]



Curriculum content

Financial literacy

- ✓ Understand and calculate income tax and understand the implications of taxation

[illegible]



Progression steps. I can:

- ✔ Identify marketing elements designed to draw my attention
- ✔ Understand how to protect myself from online identity theft
- ✔ Identify the benefits and risks of mobile devices broadcasting the location of the user/device

[illegible]



Pupils should have the opportunity to:

Identity, image and reputation

- ✓ Use strategies for guarding oneself against identity theft and online scams that try to access my personal information
- ✓ Make informed choices while making online choices, including making in-app purchases and clicking on adverts


[illegible]

- ✓ Build a positive reputation in the context of employment prospects, e.g. use social media responsibly
- ✓ Recognise the risks and the uses of data/services on personal devices, within the terms and conditions of a range of software and web services, and identify how organisations become data compliant when using multi-national products
- ✓ Apply appropriate strategies to protect the rights, identity, privacy and emotional safety of both myself and others in online communities

[illegible]

Curriculum content


- ✓ Planning and organisation
- ✓ Critical thinking and problem solving
- ✓ Digital literacy

Lessons		Interactive tools	Films and audio	Young person content
Recognising and building personal skills		Strategies for improving your skills	6 stages of problem solving	Gain an insight into how the world of work is changing
Practise managing workplace challenges		Problem solving	What is phishing and online fraud?	Build my confidence and be more assertive
Exploring personal strengths		Communicating digitally in the world of work	How to stay safe online	Choose my next step
Skills knockout		Growth mindset toolkit	Transferable skills	Develop my mindset and skills for work
Setting goals		Aiming high (proactivity)		Use my online presence to get ahead
Adaptability		Putting enterprise skills into action		Succeed in the workplace
Creativity		Big data		Develop my enterprise and business skills
Maths in everyday life		Understanding spending behaviours when gambling		How to manage your digital footprint

Curriculum content

- ✓ Creativity and innovation
- ✓ Personal effectiveness
- ✓ Digital literacy
- ✓ Numeracy

Lessons

Recognising and building personal skills 	Strategies for improving your skills  
Problem solving	Big data
Exploring personal strengths 	Digital payments
Building a positive online reputation	CV skills lesson one: writing a successful CV
Let's talk careers 	Setting goals
Workplace challenge 	Self confidence 
Understanding behaviours for work 	Communicating digitally in the world of work
CV skills lesson two: Fine-tuning your CV to stand out to employers	Innovation and idea generation 
The importance of challenge 	The online career network 
Demonstrating your skills 	Personality match 
Social action toolkit	Growth mindset toolkit
Negotiating and persuading	Aiming high (proactivity)
Leadership	Creativity
Putting enterprise skills into action	Practise managing workplace challenges
Maths in everyday life	

Interactive tools

Wheel of strengths

Top tips for your LinkedIn profile

CV tips

CV builder

Your enterprise journey

Get to grips with Big Data

Films and audio

Sophie takes the communication challenge

6 stages of problem solving

How to show confident body language

Clear communication

Slow it down

What is social action?

Social action stories

Get inspired to become enterprising

Enterprise skills

Young person content

Gain an insight into how the world of work is changing

Build my confidence and be more assertive

Develop my mindset and skills for work

Gain experience and build my network

Choose my next step

Help applying for jobs

Succeed in the workplace

Use my online presence to get ahead

Develop my enterprise and business skills

Virtual work experience










Curriculum content

- ✓ Critical thinking and problem solving
- ✓ Creativity and innovation
- ✓ Literacy

Lessons		Interactive tools	Films and audio	Young person content
Building confidence and assertiveness	Problem solving	Your enterprise journey	6 stages of problem solving	Gain an insight into how the world of work is changing
Innovation and idea generation SEND	Social action toolkit		What is social action?	Build my confidence and be more assertive
Workplace challenge 5	Growth mindset toolkit		Get inspired to become enterprising	Develop my enterprise and business skills
Creativity	Adaptability		Enterprise skills	
Staying positive (resilience)	Enterprise lesson, Steps to starting a business			
Understanding spending behaviours when gambling				


Curriculum content

- ✓ Planning and organisation
- ✓ Personal effectiveness

Lessons		Interactive tools	Films and audio	Young person content
Problem solving	Self confidence 	Advice map	Sophie takes the communication challenge	Gain an insight into how the world of work is changing
Identifying workplace behaviours	Steps to starting a business	Top tips for your LinkedIn profile	6 stages of problem solving	Build my confidence and be more assertive
Networking skills 	Workplace challenge 	Wheel of strengths	How to show confident body language	Develop my mindset and skills for work
The importance of challenge 	The online career network 	Your enterprise journey	Slow it down	Gain experience and build my network
Demonstrating your skills 	Personality match 		Clear communication	Use my online presence to get ahead
Social action toolkit	Aiming high (proactivity)		What is social action?	Succeed in the workplace
Leadership	Adaptability		Get inspired to become enterprising	Develop my enterprise and business skills
Creativity	Negotiating and persuading		Racial equality film and activity	
			Social action stories	
			Creativity film	

Curriculum content

- ✓ Planning and organisation
- ✓ Critical thinking and problem solving
- ✓ Literacy
- ✓ Numeracy
- ✓ Digital literacy

Lessons		Interactive tools	Films and audio	Young person content
Problem solving	Building confidence and assertiveness	Enterprise journey	6 stages of problem solving	Gain an insight into how the world of work is changing
Interview skills 	Social action toolkit		What is social action?	Build my confidence and be more assertive
Workplace challenge 	Communication and digital skills at work		Social action stories	Choose my next step
Staying positive (resilience)	Skills knockout 		Get inspired to become enterprising	Develop my mindset and skills for work
Big Data	Practice managing workplace challenges		What is phishing and online fraud?	Prepare for an interview
Staying in control of money when gambling			How to stay safe online	Use my online presence to get ahead
			Transferable skills	Succeed in the workplace
			Enterprise skills	Develop my enterprise and business skills



Curriculum content

✓ Creativity and innovation ✓ Personal effectiveness ✓ Numeracy ✓ Digital literacy

Lessons		Interactive tools	Films and audio	Young person content
Managing money and budgeting	Financial survival skills	Your enterprise journey	Sophie takes the communication challenge	Gain an insight into how the world of work is changing
Finances and the world of work	Planning your finances for the future	Personal values quiz	6 stages of problem solving	Prepare for an interview
Aiming high (proactivity)	Problem solving		How to show confident body language	Build my confidence and be more assertive
Online reputation in the workplace	Putting enterprise skills into action		What is social action?	Help applying for jobs
Communication and digital skills at work	Building confidence and assertiveness		Social action stories	Get to grips with money and fraud
Identifying workplace behaviours and values	Exploring job sectors and preparing for work		Enterprise skills	Use my online presence to get ahead
Building a positive online reputation	Tailoring your CV and using networks		Get inspired to become enterprising	Succeed in the workplace
Practise managing workplace challenges	Communicating digitally in the world of work			Develop my mindset and skills for work
The online career network (5)	Social action toolkit			Gain experience and build my network
Growth mindset toolkit	Leadership			
Adaptability	Creativity			
Staying positive (resilience)	Steps to starting a business			
Interview success	Skills knockout (5)			
Staying in control of money when gambling				



Curriculum content

- ✓ Critical thinking and problem solving
- ✓ Creativity and innovation
- ✓ Literacy

Lessons		Interactive tools	Films and audio	Young person content
Steps to starting a business	Aiming high (proactivity)	Your enterprise journey	6 stages of problem solving	Gain an insight into how the world of work is changing
Problem solving	Online reputation in the workplace		What is social action?	Develop my mindset and skills for work
Building confidence and assertiveness	Identifying workplace behaviours and values		Social action stories	Develop my enterprise and business skills
Social action toolkit	Growth mindset toolkit		Diversity and inclusion: audio case studies	
Creativity	Practise managing workplace challenges		Racial equality film and activity	
Staying in control of money when gambling			How to stay safe online	
			Enterprise skills	
			Get inspired to become enterprising	

Curriculum content

- ✓ Planning and organisation
- ✓ Personal effectiveness

Lessons		Interactive tools	Films and audio	Young person content
Problem solving	Aiming high (proactivity)	Your enterprise journey	6 stages of problem solving	Gain an insight into how the world of work is changing
Online reputation in the workplace	Building a positive online reputation 	Top tips for your LinkedIn profile	What is social action?	Build my confidence and be more assertive
Building confidence and assertiveness	Identifying workplace behaviours and values	How to write a cracking cover letter	Social action stories	Develop my mindset and skills for work
The online career network 	Personality match 		What is phishing and online fraud?	Gain experience and build my network
Social action toolkit	Communication and digital skills at work		The stress bucket challenge	Use my online presence to get ahead
Leadership	Adaptability		Taking the pressure off: Luke's story	Succeed in the workplace
Staying positive (resilience)	Steps to starting a business		Enterprise skills	Develop my enterprise and business skills
			Get inspired to become enterprising	Email etiquette



LifeSkills and the curriculum – Northern Ireland

Overview

This guide showcases how LifeSkills can help to support your curriculum objectives. It maps the programme's resources to learning for life and work; language and literacy; mathematics and numeracy and developing skills and capabilities, from key stages 3 to 4.

Supporting students with special educational needs

Further details about LifeSkills lessons and resources that have been developed for young people aged 14+ with Special Educational Needs (SEN) can be found at: barclayslifeskills.com/SENadapted. This guide uses the 'SEND adapted' icon to indicate which lessons have a version available for students with additional learning needs.

Helping young people move forward after care

As a signatory to the Care Leaver Covenant, LifeSkills has adapted a suite of financial education resources for young people leaving care. Explore these by visiting barclayslifeskills.com/educators/lessons and clicking the 'Care leavers' filter. This guide uses the 'Care leaver adapted' icon to indicate these lessons.

Supporting the remote learning environment

A range of lessons have been adapted to include practical, interactive worksheets for students to use outside of the classroom, and a set of online lesson films which are perfect for remote delivery. Discover remote learning activities here: barclayslifeskills.com/educators/support/remote-learning.

Supporting your careers strategy

Information on how LifeSkills can support careers and skills strategies for educators in NI, in alignment with the NI curriculum, can be found here: barclayslifeskills.com/educators/supporting-careers-across-nations-northern-ireland.




Helping adult learners thrive in their work life










Working with adults who need support to improve their employment situation or financial capability? Explore our resources for use with adult learners, including practical tools designed for charities, the public sector and more: barclayslifeskills.com/educators/adult-learning.

Working with older students

You can find content for young people aged 19+ by visiting barclayslifeskills.com/educators/lessons and selecting the 19-25 age range.

The symbols shown in the key below indicate which resources are quick-fire, SEN and care leaver lessons.

- Key:**
-  Quick-fire activity
 -  SEN adapted
 -  Care leaver adapted

Learning for life and work	Language and literacy	Mathematics with numeracy	Developing skills and capabilities
	7-11 	7-11 	7-11 
11-14 	11-14 	11-14 	11-14 
14-16 			14-16 

Note: there is no specified content within 'Language and literacy' and 'Mathematics and numeracy' relating to the 14-16 age group.



Pupils should be enabled to:

Career Management













- ✓ Assess personal skills and achievements to date
- ✓ Practice personal marketing skills
- ✓ Investigate variety of familiar and unfamiliar jobs

Enterprise and Entrepreneurship

- ✓ Identify and practice enterprising skills and attributes
- ✓ Understand importance of innovation and develop strategies to promote entrepreneurship

Learning outcomes

- ✓ Show deeper understanding by thinking critically and flexibly
- ✓ Demonstrate enterprise, creativity and initiative when developing ideas
- ✓ Communicate effectively in oral, visual and written formats

Lessons	Interactive tools	Films and audio	Young person content
Strategies for improving your skills  	Wheel of strengths	Sophie takes the communication challenge	Develop my mindset and skills for work
Exploring personal strengths 	Job quiz	Clear communication	Choose my next step
The journey to your career 	Job board	Develop your skills and discover new ones	Use my online presence to get ahead
Putting enterprise skills into action	Virtual work experience	Is your social media profile employer-ready?	Succeed in the workplace
Problem solving	Your enterprise journey	Slow it down	Insight into how the world of work is changing
Innovation and idea generation 		6 stages of problem solving	Develop my enterprise and business skills
Personality match 		Green jobs animation (11-16)	Virtual work experience
Workplace challenge 		Transferable skills	
Creativity		Get inspired to become enterprising	
Skills knock-out 		Careers in finance	
Exploring job sectors and preparing for work		Discover skills for jobs in finance	
Your guide to the green jobs of the future		Enterprise skills	
Recognising and building personal skills			
Setting goals			
Making the most of virtual work experience			
Building a positive online reputation 			
Communicating digitally in the world of work			
Understanding behaviours for work 			
Demonstrating your skills 			
Negotiating and persuading			
Listening and speaking (communication)			
Let's talk careers 			
Green jobs animation (11-16)			



Pupils should be enabled to:

Self-awareness

- ✓ Explore personal moral, values and beliefs
- ✓ Explore different ways to develop self-esteem

Learning outcomes

- ✓ Show understanding by thinking critically and flexibly; solving problems and making informed decisions
- ✓ Demonstrate enterprise, creativity and initiative when developing ideas
- ✓ Communicate effectively in oral, visual and written formats

Lessons		Interactive tools	Films and audio	Young person content
Self confidence	SEND	Wheel of strengths	Sophie takes the communication challenge	Build my confidence and be more assertive
Exploring personal strengths	SEND	Your enterprise journey	Clear communication	Use my online presence to get ahead
Problem solving			Is your social media profile employer-ready?	Succeed in the workplace
Communicating digitally in the world of work			Slow it down	Develop my enterprise and business skills
Dealing with financial dilemmas			6 stages of problem solving	Virtual work experience
Understanding behaviours for work	SEND		Get inspired to become enterprising	
Negotiating and persuading			The stress bucket challenge	
Leadership			Fraud and scams	
Creativity			Enterprise skills	
Staying positive (resilience)				
Skills knock-out	5			
Transition toolkit				



Pupils should be enabled to identify and exercise their rights and social responsibilities.

[illegible]






Pupils should be enabled to:

Employability

- ✓ Investigate recruitment and selection process, considering the rights and responsibilities of employees and employers
- ✓ Develop a personal career plan based on relevant guidance

- ✓ Explore self-employment and identify relevant source of support
- ✓ Examine the impact of globalisation on employment





Lessons		Interactive tools	Films and audio	Young person content
Exploring personal strengths		Different types of interview and assessments	Is your social media profile employer-ready?	Choose my next step
The journey to your career		Assessment centre days: what to expect	5 steps to the perfect interview	Use my online presence to get ahead
Interview success		Practice online assessments	Handling nerves at a job interview	Prepare for an interview
Workplace challenge		Virtual interview practice	What is a CV?	Help applying for jobs
Growth mindset toolkit		Virtual work experience	Tailoring your CV	Succeed in the workplace
Your guide to the green jobs of the future		Personal values quiz	Racial equality film and activity	Insight into how the world of work is changing
			Diversity and inclusion: audio case studies	
			Careers in finance	
			Discover skills for jobs in finance	
			Green jobs animation (11-16)	



Pupils should be enabled to:

Personal development

- ✓ Reflect and respond to their developing concept of self
- ✓ Recognise, assess and manage risk in a range of real-life contexts
- ✓ Develop their competence as consumers

Lessons		Interactive tools	Films and audio	Young person content
Self confidence 	Exploring personal strengths for employment 	Wheel of strengths	Is your social media profile employer-ready?	Build my confidence and be more assertive
The budgeting game	Building a positive online reputation	Make it through the month	How to show confident body language	Use my online presence to get ahead
Understanding behaviours for work 	Financial risk and security	Personal values quiz	Getting the most out of independent living	Get to grips with money and fraud
Digital payments	Money and work		Taking the pressure off: Luke's story	
Understanding and managing debt	The importance of challenge		How to stay safe online	
Workplace challenge 	Aiming high (proactivity)		The stress bucket challenge	
Leadership	Adaptability		What is phishing and online fraud?	
Staying positive (resilience)	Wellbeing toolkit			
Growth mindset toolkit	Understanding spending behaviours when gambling			



Pupils should have the opportunity to learn:

- ✓ Participate in group and class discussions for a variety of curricular purposes, for example, give and ask for reasons when trying to reach a conclusion in a group activity
- ✓ Know, understand and use the conventions of group discussion
- ✓ Share, respond to and evaluate ideas, arguments and points of view and use evidence or reason to justify opinions, actions or proposals
- ✓ Prepare and give a short oral presentation to a familiar group, showing an awareness of audience and including the use of multimedia presentations
- ✓ Attention and listening skills e.g. closely listening to a story for clues
- ✓ Social use of language e.g. know how to ask for something in the classroom shop during structured play
- ✓ Language and thinking e.g. discuss why we budget
- ✓ An extended vocabulary – understanding of basic banking and financial vocabulary

Through modelled, shared and guided writing sessions pupils should be enabled to:

- ✓ Understand that writing is a means of communication and can be used for different purposes
- ✓ Express thoughts, feelings and opinions in imaginative and factual writing

Lessons		Interactive tools	Films and audio	Young person content
Samir's birthday budget challenge	Banking and budgeting basics	Needs and wants	Banking and budgeting basics	
Safe and sensible spending	Making the most of money		Making the most of money	
Payments: Past, present and future	Transition toolkit			
Aiming high (proactivity)	Confidence and wellbeing			
Listening and speaking (communication)	Problem solving			
Creativity	Staying positive (resilience)			
Green jobs animation (7-11)				



Pupils should have the opportunity to learn:

- ✓ How to use the four operations to solve problems involving money
- ✓ Discuss the value of money, how to keep money safe, ways in which goods can be paid for and the need for budgeting
- ✓ To plan and think ahead in terms of saving and spending money, prioritise spending with a limited supply of money
- ✓ Why making informed decisions will help make the most of the money they have

[illegible]



Pupils should be enabled to:

Learning outcomes

- ✓ Demonstrate mental maths with simple problems
- ✓ Demonstrate financial capability in a range of everyday relevant contexts

Developing pupils as Contributors to Society

- ✔ Critically examine the use and misuse of mathematics to justify/support particular attitudes/opinions in different media, and the interpretation of data

Developing pupils as Contributors to the Economy and Environment

- ✓ Apply mathematical skills in everyday financial planning and decision making

[illegible]

Pupils should have the opportunity to learn:

Personal understanding and health

Pupils should be enabled to explore:

- ✓ Themselves and their personal attributes, e.g. understand what they like to spend their money on; and
- ✓ Their own and others feelings, e.g. discuss the consequences of someone losing money and how that makes them feel
- ✓ How to sustain their health, growth and well-being and coping safely and efficiently with their environment
- ✓ Their self-esteem, self confidence and how they develop as individuals
- ✓ Their management of a range of feelings and emotions and the feelings and emotions of others

Mutual understanding in the local and wider community

Pupils should be enabled to explore:

- ✓ Their responsibility for self and others, e.g. talk about how they can keep their money safe;
- ✓ Similarities and differences between groups of people, e.g. understand that everyone makes different decisions about how they spend money.
- ✓ Initiating, developing and sustaining mutually satisfying relationships

Lessons		Interactive tools	Films and audio	Young person content
Samir's birthday budget challenge	Safe and sensible spending	Needs and wants	Banking and budgeting basics	
Making the most of money	Payments: Past, present and future	Wheel of strengths	Making the most of money	
Transition toolkit	Adaptability			
Confidence and wellbeing	Leadership			
Staying positive (resilience)	Strengths, goals and aspirations			



Pupils should have the opportunity to learn:

Managing information

- ✓ Be able to ask deeper and wider questions to clarify the task, to plan and to set goals
- ✓ Begin to challenge conventions and assumptions
- ✓ Be able to classify, compare and evaluate information, and to select the most appropriate methods for the particular task
- ✓ Develop methods for collating and recording information and monitoring progress on a task

Thinking, problem solving and decision making

- ✓ Discriminate between fact and opinion and question the reliability of evidence
- ✓ Explain and justify methods, opinions and conclusions
- ✓ Understand more than one point of view
- ✓ Examine options and weigh up pros and cons
- ✓ Try alternative problem-solving solutions and approaches
- ✓ Use different types of questions systematically and with purpose

Being creative

- ✓ Pose questions that do not have straightforward answers, seek out problems to solve and challenge the routine method
- ✓ See opportunities in mistakes and failures
- ✓ Use all the senses to stimulate and contribute to ideas
- ✓ Experiment with different modes of thinking (e.g., visualisation)
- ✓ Learn from and build on own and others' ideas and experiences
- ✓ Value other people's ideas

Working with others

- ✓ Work with their peers to reach agreements and begin to manage disagreements
- ✓ Become more independent in their social and interpersonal skills
- ✓ Show that they can work in different roles in a group and take responsibility for appropriate tasks

Self-management

- ✓ Become self-directed by working on their own or with a group
- ✓ Seek help from a variety of sources
- ✓ Work towards personal targets identified by themselves, or jointly with the teacher
- ✓ Be more confident in their knowledge of personal strengths and weaknesses
- ✓ Evaluate what they have learned and compare their approaches with others

Lessons		Interactive tools	Films and audio	Young person content
Aiming high (proactivity)	Problem solving	Wheel of strengths	Green jobs animation (7-11)	
Listening and speaking (communication)	Leadership			
Adaptability	Staying positive (resilience)			
Strengths, goals and aspirations	Confidence and wellbeing			
Creativity	Being enterprising			
Green jobs animation (7-11)	Exploring careers and workplace skills			



Pupils should be enabled to:

Talking, listening and writing

- ✓ Communicate information, ideas, opinions, feelings and imaginings
- ✓ Structure their speech clearly
- ✓ Adapt ways of speaking to audience and situation

- ✓ Develop, express and present ideas in a variety of forms and formats
- ✓ Write with accuracy and proficiency

[illegible]

Pupils should be enabled to:

Managing information

- ✓ Plan and set goals
- ✓ Communicate with a sense of audience and purpose

Thinking, problem solving and decision making

- ✓ Make predictions, examine evidence, distinguish fact from opinion
- ✓ Generate possible solutions and evaluate outcomes
- ✓ Examine options and weigh up pros and cons

Being creative








- ✓ Seek out questions to explore and problems to solve
- ✓ Experiment with ideas and questions
- ✓ Learn from and value other people's ideas

Working with others

- ✓ Understand how actions and words affect others
- ✓ Adapt behaviour and language to suit different people and situations
- ✓ Respect views and opinions of others

Self-management

- ✓ Be aware of personal strengths and limitations
- ✓ Set personal targets and review them
- ✓ Manage behaviour in a range of situations

Lessons		Interactive tools	Films and audio	Young person content
Setting goals	Let's talk careers 	Wheel of strengths	Sophie takes the communication challenge	Choose my next step
Exploring personal strengths 	Problem solving		Clear communication	Use my online presence to get ahead
Value for money	Understanding behaviours for work 		How to show confident body language	Get to grips with money and my payslip
Communicating digitally in the world of work	Innovation and idea generation 		6 stages of problem solving	Prepare for an interview
Dealing with financial dilemmas	Workplace challenge 		Slow it down	Develop my mindset and skills for work
The journey to your career 	Negotiating and persuading		The stress bucket challenge	Succeed in the workplace
Aiming high (proactivity)	Leadership		Fraud and scams	
Adaptability	Creativity		Taking the pressure off: Luke's story	
Listening and speaking (communication)	Skills knock-out 		Racial equality film and activity	
Practise managing workplace challenges	Exploring job sectors and preparing for work		Skills needed for a job in finance	
			Green jobs animation (11-16)	



Pupils should be enabled to:

Communication

- ✓ Communicate meaning, feelings and viewpoints
- ✓ Make oral and written summaries taking account of audience and purpose
- ✓ Participate in discussions, debates and interviews

Using Mathematics

- ✓ Use mental computation to calculate, estimate and make predictions
- ✓ Assess probability and risk in a range of contexts

Using ICT

- ✓ Make use of ICT in range of contexts

Lessons		Interactive tools	Films and audio	Young person content
Setting goals	Building a positive online reputation	Virtual interview practice	Sophie takes the communication challenge	Use my online presence to get ahead
The budgeting game	CV skills lesson one: writing a successful CV	Personal values quiz	Clear communication	Prepare for an interview
Interview skills SEND	Understanding behaviours for work SEND		How to show confident body language	Develop my mindset and skills for work
Communicating digitally in the world of work	Understanding and managing debt		Slow it down	
Money and work	Financial risk and security		What is a CV?	
Networking skills SEND	Communication and digital skills at work		Tailoring your CV	
Negotiating and persuading	Listening and speaking (communication)			
Practise managing workplace challenges	Skills knock-out 5			
Let's talk careers 5	Interview skills			
Budgeting when gaming	Understanding spending behaviours when gambling			
Green jobs animation (11-16)				



Pupils should be enabled to:

Problem solving

- ✓ Form opinions and justify a view or argument

Self-management

- ✓ Plan work, set learning goals, meet deadlines and evaluate their progress

Working with others

- ✓ Listen to others and influence group thinking and decision-making

[illegible]